

Minutes of Parkham Parish Council Meeting held on Monday, 9 January 2017 in the Methodist Schoolroom at 7.30pm.

Chaired by: Councillor G Bridger		Clerked by: Sue Squire
Present: Councillors G Bridger R Brooke Mrs L Costelloe P Dack R French Mrs S Greensill T Lang M Slee D Stevens County Councillor R Julian 1 Member of the public		Agenda: - Representations from the public Apologies Declarations of Interest To approve the Minutes of the Meeting held on Reports Matters Arising Planning & Planning Correspondence Correspondence Finance Matters raised by Councillors / Clerk including Highways Issues Date of next Meeting
		Action:
86.	<p>Representations from the Public.</p> <p>86.1 Councillor Brooke had received an email from a parishioner regarding the hunt (not known which one) which had met some time over Christmas while the householder was on holiday. The hunt used the public footpath which is adjacent to the property and then turned onto the driveway that leads from the main road to the householder's property and two other properties. The driveway forms part of the householder's property and the two other houses have right of way over it. It is therefore a private road for which the householder had responsibility for upkeep and maintenance. The parishioner had two concerns, one that the hunt used a public footpath which is not a bridleway and is very narrow and unsuitable for horses, especially a hunt and secondly that the hunt used a private driveway and did some damage.</p> <p>The member of the public was present. The event happened on Christmas Eve. It was explained that the public footpath is often used by elderly people walking dogs and also by the Primary School for nature walks. The houseowner had been told that the hounds were running wild and there was concern because the properties in the area have pets. There is a public footpath sign at Penhaven and a yellow waymarker by Honey's barns.</p> <p>Councillor Bridger asked if there had been significant damage to the footpath and was advised that it was mainly to the driveway. The houseowner was not seeking compensation but wanted to ensure there was not a repeat occurrence. It was questioned how a trail had been carried out.</p> <p>Councillor Bridger advised he had received a similar communication from a resident regarding the footpath, the trouble caused by the dogs and the mess left.</p> <p>It was advised that it was the Stevenstone Hunt and a letter from the Parish Council to be sent conveying the concerns that the hunt was not supposed to be on a public footpath.</p> <p>Councillor Dack, a member of the Stevenstone Hunt, advised he visited the property after being advised of the damage and put the turfs back. He made it clear that he did not have contact with the householder, it was the neighbour who had been in contact.</p>	<p>Clerk to write to the Hunt & DCC Public Rights of Way</p>
87.	Apologies. Councillor I Pincombe's apologies were received after the meeting due to illness.	

88.	<p>Declarations of Interest. Councillor Lang declared a Prejudicial Interest in Minute No. 91.1 - Planning Application 1/1231/2016/REM – Reserved matters pursuant to 1/0987/2014/OUT – land at Barton Road, Parkham.</p>	
89.	<p>Approval of the Minutes of the Meeting held on 5 December 2016. Approved and signed as a correct record. An amendment to the Minutes of 24 October 2016 was noted where it stated the 2017 meetings were all on Tuesdays, bar one. The word ‘Tuesday’ was amended to ‘Monday’.</p>	
90.	<p>Reports.</p> <p>90.1 Police. PCSO Rendle had emailed the Clerk to advise she and PCSO McGovern had visited Parkham about the van parked between Jacobs Field and St James’ Close but it was not there.</p> <p>The meeting was advised that it was not just the van that was being parked there, but three cars belonging to the owner of the van, and a fourth car has now appeared.</p> <p>Councillor Bridger had spoken to the van’s owner who had replied that no offence was being committed.</p> <p>It was acknowledged that the vehicles should not be parked on the pavement but if they were parked in the road, the situation for other motorists would be made more difficult.</p> <p>Councillor Bridger had informed the vehicles’ owner that this was a sensitive issue.</p> <p>90.2 County Councillor R Julian.</p> <p>Patching work on Brewers Hill would be done on 19 and 20 January. Councillor Bridger advised that a lot of preparation work had been carried out.</p> <p>County Councillor Julian reported he had been working hard to get work done. The calming gates in Horns Cross, paid for through his grant allocation, would be created in March 2017. The £92,000 he had been allocated for all his Parishes had been used to address the top priorities.</p> <p>County Councillor Julian is a Member of the Health and Wellbeing Committee who are fighting to keep hospital services in Bideford and Barnstaple. This area is poorly funded compared to other Counties.</p> <p>Councillor Bridger was of the opinion that there must be a problem with the process of assessment in analysing problems on roads as the Brewers Hill issue had been continually raised for a long period of time with numerous people complaining. He questioned what had to be wrong with a road before it is repaired.</p> <p>In reply, County Councillor Julian explained that DCC has had years of savage cut backs, mainly on highways and added that a further £25 million cut is scheduled for the next financial year.</p> <p>Councillor Slee asked Councillor Julian to make representations about the state of Acre Road.</p> <p>County Councillor Julian has a monthly meeting with Highways at TDC and Councillors welcomed this initiative.</p> <p>Councillor Bridger, on behalf of the Parish Council, expressed thanks to County Councillor Julian for all his efforts over the last months and years.</p> <p>Councillor Mrs Costelloe spoke about the road near Hoops Inn which was red due to the top soil from a field being washed out.</p> <p>The road from the A39 by the windblown tree leading to Goldworthy Cross had been repaired on many occasions but it does not last. Sat navs direct motorists on this road as a main route.</p> <p>90.3 District Councillor Mrs A Boyle. Not present. Following the meeting, her apologies were received explaining she was not able to attend due to car problems.</p> <p>90.4 Planning Sub Committee. Councillor Brooke advised that the Committee had not met. He had been contacted by Mr J Blaney who had advised that a further Planning Application is to be</p>	

	<p>submitted to TDC in respect of the site next to the Allardice Hall which will reflect a difference in the number of homes.</p> <p>Mr Blaney had asked for the support of the Parish Council via the Parkham Pie to alert people and a draft document for inclusion had been supplied as TDC require confirmation that there is a need for affordable housing.</p> <p>The Sub Committee would meet and discuss this.</p> <p>Councillors recalled that the original Application was supported by the Parish Council from the outset and Councillors were in agreement to proceed with the Sub Committee approving the wording of the document for inclusion in the Parkham Pie.</p>	<p>Sub Cttee</p> <p>GB to put in Parkham Pie</p>
91.	<p>Planning and Planning Correspondence.</p> <p>91.1 Planning Application. The following was considered: 1/1231/2016/REM – Reserved matters pursuant to 1/0987/2014/OUT – land at Barton Road, Parkham.</p> <p>Councillor Lang declared a Prejudicial Interest, left the room and did not take part in the discussion, decision or voting thereon.</p> <p>It was resolved to reply: Parkham Parish Council wish to express concern about the lack of pavement in Barton Road and would remind the council that we made representations about this in our original approval.</p> <p>Councillors have no objection regarding the hedgebank.</p> <p>91.2 Planning Correspondence. The following TDC Decision Notices were noted: APPROVALS for</p> <ul style="list-style-type: none"> • 1/1048/2016/FUL – amendment to Condition 1 of 1/0346/2016/REM – land at Chapel Road, Parkham. • 1/1072/2016/CPE – application for a lawful development certificate for residential use – East Holwell Farm, Horns Cross, Bideford. • 1/1216/2015/OUTM – conversion of former hotel site and erection of dwellings to create up to 21 no. dwellings (including affordable housing) and associated works – revised ownership certificate – no change to plans – Penhaven Estates Limited, Penhaven Country House, Parkham. 	<p>Clerk</p>
92.	<p>Matters Arising.</p> <p>92.1 Village Sign. Councillor Bridger informed that little progress had been made by the contractor due to personal circumstances and the situation is to be revisited in February.</p> <p>92.2 Devon Air Ambulance Night Landing Site. Councillor Bridger had met a Western Power Distribution staff member on site where suggestions regarding the overhead cables had been made and it was left that a solution and prices would be sent. Councillor Lang advised he had spoken to a member of the Glebe Committee who did not envisage there would be a problem.</p> <p>92.3 Repair of Brewers Hill. After the publication of the Agenda, a temporary road closure had been received giving details that patching would be carried out at this location on 19 & 20 January. These details had been advised under Minute No. 90.2.</p> <p>92.4 Potential Hazards outside Jacobs Field and St James Close. PCSO Rendle had advised that the Police had visited but the vehicle was not parked at the location at the time. These details had been advised under Minute No. 90.1.</p> <p>92.5 Removal of Public Telephone Boxes at the Coach and Horns Cross, the village green Parkham and New Haven, Parkham. Councillor Bridger reported on feedback as a result of the details being included in the Parkham Pie with one email being received by a parishioner in favour of adopting the phone box on Parkham Green. Councillor Brooke had also received a positive email. A local resident would be happy to run a lending library with an invitation for borrowers of books to leave a small donation.</p>	<p>Feb Agenda</p> <p>Feb Agenda</p>

	<p>Councillor Slee had received a request for the phone box at Horns Cross to be adopted. The suggestion was for a defibrillator to be housed in the structure. It had also been suggested that the Devon Air Ambulance night landing site should be at Horns Cross.</p> <p>County Councillor Julian advised he would be pleased to give financial assistance for the refurbishment of both kiosks at Parkham Green and Horns Cross.</p> <p>In response to TDC/BT's correspondence regarding the consultation of the future of the phone boxes, including the adoption of the boxes, Councillor Bridger proposed that the Parish Council apply to adopt the two boxes. Seconded by Councillor Lang and unanimously agreed.</p> <p>Councillor Dack would make his own private arrangements to adopt the phone box at Newhaven.</p> <p>92.6 Concrete lumps in road between Parkham and Woolsery. These had been reported to DCC Highways. No further details were known and County Councillor Julian suggested that photographic evidence was sent to him to enable more enquiries to be made.</p> <p>92.7 Overgrown hedge from Bocombe Mill. It was noted that some work to the hedge had been done. To be an item at the next meeting.</p>	<p>Clerk</p> <p>Clerk to obtain estimates for refurbishment</p> <p>Cllrs</p> <p>Feb Agenda</p>																												
93.	<p>Finance.</p> <p>93.1 Balances: Lloyds Bank Treasurers Account as at 9/1/17: £11,030.24 The Bank Statement had not been received from the Bank and the balance advised by the Bank over the telephone on the morning of the meeting. A duplicate had been ordered.</p> <p>Budgetary figures to the end of December 2016 were circulated to Councillors ahead of the meeting.</p> <p>93.2 The following payments were approved and authorised:</p> <table border="0"> <tr> <td>Mrs S Squire</td> <td>Salary</td> <td>£235.26</td> <td></td> </tr> <tr> <td></td> <td>Contribution towards Broadband</td> <td>£ 1.50</td> <td></td> </tr> <tr> <td></td> <td>Photocopying</td> <td>£ 19.80</td> <td></td> </tr> <tr> <td></td> <td>Mileage</td> <td>£ 10.00</td> <td>£266.56</td> </tr> <tr> <td>HMRC</td> <td>PAYE</td> <td></td> <td>£ 58.80</td> </tr> <tr> <td>Parkham Methodist Church</td> <td>Hire of Hall for meeting on 9/1/17</td> <td></td> <td>£ 13.20</td> </tr> <tr> <td>Parkham Allardice Hall</td> <td>Hire of Hall for meeting on 5/12/16</td> <td></td> <td>£ 13.04</td> </tr> </table> <p>93.3 Bank Mandate. Forms were completed by Councillors Bridger, Slee, Brooke, Lang, Stevens and Mrs Costelloe to enable all Councillors to be cheque signatories. Councillors Pincombe, French, Dack and Mrs Greensill were already signatories, as was the Clerk.</p> <p>93.4 Fixed Term Deposit in respect of the Legacy is due to expire on 26/1/17 and Councillors considered reinvestment. Proposed by Councillor Lang to reinvest the funds plus interest gained from the last 6 month's investment, for a further six months. Seconded by Councillor Mrs Greensill. Unanimously agreed.</p> <p>93.5 New Year Celebration. Councillor Bridger advised a New Year Tea Party had been organised on 19 January in the Bell Inn at 3pm and all parishioners were entitled to attend. To date, a response from 25 people had been received who would be attending.</p> <p>93.6 2017/18 Precept. It was noted that TDC had been advised of the 2017/18 Precept of £12,000 ahead of the deadline date of 27/1/17 and an acknowledgement received.</p> <p>93.7 Torridge, North, Mid & West Devon Citizen's Advice. Letter of thanks for the donation of £200.00.</p>	Mrs S Squire	Salary	£235.26			Contribution towards Broadband	£ 1.50			Photocopying	£ 19.80			Mileage	£ 10.00	£266.56	HMRC	PAYE		£ 58.80	Parkham Methodist Church	Hire of Hall for meeting on 9/1/17		£ 13.20	Parkham Allardice Hall	Hire of Hall for meeting on 5/12/16		£ 13.04	<p>Clerk</p> <p>Ch.No.515 Ch.No.516</p> <p>Ch.No.517 Ch.No.518</p> <p>Clerk to submit to Bank</p> <p>Clerk</p>
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94.	Meetings attended by Councillors / Clerk. None.																													

95.	<p>Correspondence & Notices / Publications Received. These were placed on the table and available for Councillors to see and read. Councillors had been emailed with various details from TDC/DCC/organisations.</p> <p>95.1 Bideford Target Shooting Club. Email advising that the Club had been granted the official safety certificate for its new range which means that it can now be put into full use. Thanks were expressed to the Parish Council for all the support given during the planning and build of the new facility which had been very much appreciated.</p>	
96.	<p>Urgent items raised by the Chairman. None.</p>	
97.	<p>Matters raised by Councillors / Clerk including Highway matters.</p> <p>97.1 Councillor Stevens spoke about resilience and match funding for volunteers to repair roads. County Councillor Julian would ascertain if it is funded.</p> <p>97.2 Councillor Brooke advised that two people had reported that sat navs direct motorists along the pathway leading from the side of the Methodist Church. Councillors discussed the possibility of putting a sign and decided it was not an effective way of using public funds.</p> <p>97.3 Councillor Mrs Greensill would like to think that a Post Office outreach van could visit the village. A letter of representation to be sent to the Post Office.</p> <p>97.4 Councillor Lang gave some historic information regarding the Chestnut tree on Parkham Green. He could recall as a child there were 3 posts and a band around the top. There was a plaque on the tree which he had found among his items which he brought to the meeting. He felt it would be nice for the plaque to be near the tree again and intended to bolt it to the nearby seat. The tree was planted in 1937 to commemorate the Coronation. The plaque mentioned Miss Higingson who used to live at Easter View which at that time comprised train carriages. She wanted to be buried at sea and the then Rector and two Churchwardens, one of whom was Councillor Lang's father, took the coffin, which had to be lead lined, in a fishing boat and carried out Miss Higingson's wishes. Due to regulations, the burial had to be over the Bar at the estuary.</p> <p>97.5 Councillor Dack had noticed when exiting from Rectory Lane, visibility is obscured by overhanging fir trees. Councillor Bridger will speak to the tree owners with a request that they are cut back.</p> <p>97.6 Councillor Bridger had pursued details of an oil buying collective which appeared to be a feasible scheme. Winsons had advised it could offer a 2p a litre discount if 20 people belonged to the collective. The details to be included in the Parkham Pie.</p> <p>97.7 Clerk's Annual Leave. This was noted as being from 9/2/17 to 15/2/17 inclusive.</p>	<p>Clerk</p> <p>GB</p> <p>GB to include in the Parkham Pie</p>
98.	<p>Date of next Meeting: Monday, 20 February 2017 in the Allardice Hall at 7.30pm.</p> <p>The Meeting ended at 9.31pm.</p>	
<p>Summary of Decisions:</p> <ul style="list-style-type: none"> ➤ Minutes of 5 December 2016 and a correction to the Minutes of 24 October 2016 ➤ Planning ➤ Adoption of telephone boxes at Parkham Green and Horns Cross ➤ Payments ➤ Legacy to be reinvested for a further six months 		
<p>These Minutes are agreed by those present as being a true record.</p>		

Signed:
Chair of Parkham Parish Council:

Date:

DRAFT