

**Minutes of Parkham Parish Council Meeting held on Monday, 29 February 2016
in the Allardice Hall at 7.30pm.**

Chaired by: Councillor I Pincombe		Clerked by: Sue Squire	
Present: Councillors G Bridger R Brooke - late Mrs L Costelloe from Minute No. 107 R French Mrs S Greensill T Lang I Pincombe M Slee D Stevens County Councillor R Julian District Councillor Mrs A Boyle 6 Members of the public until Minute No.		Agenda: - Representations from the Public Co-option of Parish Councillor Apologies Declarations of Interest Approval of the Minutes of 25/1/16 Reports Planning & Planning Correspondence Matters Arising Finance Meetings attended by Councillors / Clerk Correspondence & Notices / Publications Received Urgent items raised by the Chairman Matters raised by Councillors / Clerk including Highway matters Date of next Meeting	
			Action:
106.	<p>Representations from the Public. 106.1 Mrs S Salvident was at the Meeting to represent others in the public gallery who were devastated by the Secretary of State's refusal to take the recommendations of the Planning Inspectorate in respect of the Route 39 School. She had attended the Public Inquiry where the Planning Inspectorate was convinced the proposed School was in the wrong place, but the Secretary of State had overturned the decision. Mrs Salvident asked if the Parish Council intended to take the fight further, adding there is a four week period to discover if there is an error in the decision with a view to progressing a Judicial Review. Other Parish Councils had won such cases. The Bucks Mills Group were prepared to help financially towards the cost of a Barrister's fees to examine the decision. It was known that TDC has suggested the Milky Way as a better site and that the owner would have sold the attraction for the School to be built there. Councillor Bridger as Editor of the Parkham Pie, invited Mrs Salvident to put her comments in writing to be included in the next edition.</p>		
107.	<p>Co-option of Parish Councillor. An expression of interest had been received from Mrs Lyn Costelloe. She gave some information about herself having moved Horns Cross two years ago. She had worked nationally and was awarded the BEM (British Empire Medal) on retirement and wished to become involved in the Parish. She felt her previous experience would bring value to the table. Councillor Pincombe proposed that Mrs Costelloe was co-opted, seconded by Councillor French and unanimously agreed. Newly co-opted Councillor Mrs Costelloe signed the Declaration of Co-option Form and was given the Register of Business Interests form to complete and return to the Clerk, and other compliance paperwork for reading. With this co-option, the Parish Council is now up to full strength, with all ten seats filled.</p>		LC
108.	Apologies. Councillor P Dack, PCSO E Rendle.		

109.	<p>Declarations of Interest. Councillor French. On the Board of North Devon Hospice and Chair of Northern Devon Healthcare Trust. Councillor Bridger. Governor at The Flying Start Federation. Councillors Brooke, Lang and Mrs Greensill. All on the Allardice Hall Committee.</p>	
110.	<p>Approval of the Minutes of the Meeting held on 25 January 2016. Approved and signed as a correct record after a minor spelling error was corrected.</p>	
111.	<p>Reports. 111.1 Police. When sending her apologies, PCSO Rendle gave the following Report: There have been 2 crimes in the parish of Parkham since the last meeting. 2 x burglary other than dwelling. This has been one shed and one garage where entry has been gained. Garden machinery was taken from the garage.</p> <p>We are seeing a rise in shed and outbuilding breaks in the Torridge area and especially the rural communities. Sheds and outbuildings are being entered often by damaging locks and offenders are entering to steal garden tools and machinery. The items of particular notice are power tools such as the petrol driven items such as chain saws. The thefts are possibly linked to criminals travelling into or through Devon and Cornwall so will likely to be in a vehicle.</p> <p>To assist in protecting your property we have the following suggestions:</p> <ul style="list-style-type: none"> Ø Secure access points to land and property Ø Consider marking your property Ø Consider CCTV, PIR lighting, Alarms Ø On identifiable items, mark it and register it, note your serial number, how and where you have marked it, the cost and description of the item and register it on www.immobilise.com Ø Be vigilant, if you see vehicles or people you don't know or you are suspicious of note down registration number and any description of vehicles and people. Ø If you are threatened in any way, don't hesitate and call 999 <p>We have more information on our website at www.devonandcornwall.police.uk, this includes how to become members of our various Watch schemes including Farm watch, Neighbourhood watch, Horse watch and others. Our Community Policing teams are always happy to offer advice or attend groups to give talks on crime prevention and Community issues, they can be accessed via a request on 101.</p> <p>111.2 County Councillor R Julian.</p> <ul style="list-style-type: none"> • Road defects at Brewers Lane and Babeleigh Cross had been completed. • There would be further cuts from DCC. • He had received requests from other Parishes to speak to Geoffrey Cox MP regarding the Steart Farm Application. It was unprecedented that the Secretary of State had turned the Planning Inspectorate's decision over and when speaking to the MP, he voiced concerns that with 700+ pupils attending the Route 39 School, there could also be a nursery and a risk that other schools in the area would close, similar to the Primary School at Sutcombe. Although no one was against Free Schools, it would have made sense for the Route 39 School to be based nearer to Bideford. There is a five week window to mount an Appeal and it was known that Hartland was joining Woolserly to make representations. There was nothing in the paperwork highlighting the climate of the area, including dense fog. • Councillor Julian had also asked at his Meeting with Geoffrey Cox if he would be voting In or Out in the forthcoming EU Referendum and was told he would vote 'out'. Farmers would be looked after the same and it will be more of a level playing field with just the large farmers being looked after. <p>Mrs Salvident advised that she had contacted the Barrister who had acted for TDC at the Public Inquiry for his fee to examine the decision and his opinion whether</p>	

there was grounds for a Judicial Review. A reply was awaited and she would advise the Parish Council of this.

111.3 District Councillor Mrs A Boyle.

- TDC were trying to find savings and had met to discuss a possible boundary review. The general vote was to have 36 District Councillors because of the size of the area.
- New homes bonus. Some Parish Councils have already started claiming. There is a bonus of £10,000 but there would be reductions in other areas. If it is a £5,000 the claim would go through quickly, if below £10,000 it must go through TDC with the Ward Member and other people involved to ensure that representations are being heard.
- Penhaven. She had spoken with the Agent and a meeting had been arranged for 10 March at 10am. It was not an open meeting and would be attended by the Agent, the owner, a DCC Highway Officer, all by invitation. An invitation was extended to Councillor Brooke.
- Route 39. She was horrified that the Planning Inspectorate's decision had been overturned and had seen the TDC Leader who advised that TDC represents all in the area of TDC and it cannot be seen to take sides. The Council cannot justifiably spend money if it does not embrace everyone. On speaking to Mrs Salvident about contacting the Barrister involved in the Hearing, as Ward Member she would like to be there but cannot progress this as TDC is not progressing the issue.

Geoffrey Cox, MP had informed he was against the location, not the School. He had spoken to the Secretary of State three times. Mr Cox felt he was elected to represent all in the area and cannot be seen not to support the children.

District Councillor Mrs Boyle was personally against it and felt it set a precedent to build on an Area of Outstanding Natural Beauty.

District Councillor Mrs Boyle had also approached the tourist industry who said the weight would come with Paragraph 55 where all building was refused except in exceptional circumstances and this would be exceptional. Regarding fighting a Judicial Review, there were three things whereby it could be argued against. An error and this was thought to be unlikely as it had taken such a long time for the decision to be announced, having been delayed from the original date of 29 October 2015; a personal vendetta if it could be proved that somebody was taking out something for themselves and the third was irrationality.

If there could be Parish Councils that joined together against what was being done there may be enough weight to make the Secretary of State put in a clause to hold things back to make a delay. She recalled that during the Public Inquiry, the Planning Inspectorate said it was wrong and should not be done.

Councillor Bridger asked what the next step would be and who would initiate it? Councillor Mrs Boyle suggested that Chairmen of Parish Councils close to the Route 39 Application approach the Barrister who looked at the original Inquiry to enquire if he could examine the paperwork and see where the weakness was which would be a key issue.

Councillor Mrs Boyle had spoken to Mr S Pitcher and Mr D Edgcombe of the AONB. Mr Pitcher wanted to move it forward. She felt that the weakness was paragraph 115 – exceptional circumstances.

County Councillor Julian advised he had spoken to District Councillor Christie who recalled that in the late 1960s, there were plans to put a lagoon and have a sewerage system at Bucks Mills. On the point of building it, a further archeological

	<p>site test was carried out and the rock was found to be porous, there would be contamination of the Bay and the drills would cause the rock to move. This was only touched on in the Report. Councillor Christie had spoken to Geoffrey Cox MP about the issue.</p> <p>109.4 Planning Sub Committee. There was nothing new from Sub Committee from last meeting.</p>	
112.	<p>Planning and Planning Correspondence.</p> <p>112.1 Planning Applications: The following Application was considered:</p> <ul style="list-style-type: none"> ▪ 1/0142/2016/FUL – Proposed first floor extension to form shower room at Bocombe Cottage, Parkham. It was resolved to recommend approval. <p>There were no other Applications received after the Agenda was sent.</p> <p>112.2 Planning Correspondence.</p> <p>112.2.1 Application 1/0126/2014/FULM & 1/1027/2014/LBC – Steart Farm, Bucks Cross, Bideford.</p> <p>It was noted that the Secretary of State had granted Planning Permission for the Route 39 Academy Free School.</p> <p>Councillors spoke about the following:</p> <ul style="list-style-type: none"> • Geoffrey Cox and TDC will not be progressing it any further. Councillors felt Mr Cox was sitting on the fence and Councillor Slee was of the opinion that Mr Cox should be pushed into doing something to help. • TDC had been involved and now did not wish to be. • There had been the possibility of having a temporary school at the Milky Way and this had been refused. • The Clerk to write to Geoffrey Cox and ask him to take the matter forward. A letter also to be written to TDC, Hartland and Woolserly Parish Councils. • The only way forward was for a Barrister to look at the paperwork and consider if there was merit in going for a Judicial Review. It was advised that members of the public were willing to contribute towards the cost. The Clerk to ask Woolserly, Abbotsham, Alwington and Hartland Parish Councils if they would be willing to assist financially. • It was thought the cost would be £8,000 for the Barrister to have an initial review of the decision. A Judicial Review could be in the region of £30,000. There is an insurance policy that could be taken out to cover the Parish Councils if the case was lost. • Bucks Mills residents had been talking about raising funds by Crowdfunding. • As soon as Mrs Salvident had heard from Mr Wadsley, the Barrister, she would contact the Clerk with the amount quoted. When this was known, the AONB, CPRE (Council for the Protection of Rural England), Woodland Trust and Natural England to be approached for support. • Councillor Brooke advised it was a planning issue, not a principle issue. If the school failed, the government would then have the land and site for use. • When the amount that the Barrister would charge was known, a special meeting to be held. • A Judicial Review has to be based on a planning matter. <p>112.2.2 Woolserly Parish Council had enquired if there had been a Planning Application in respect of two mobile homes on a site in regard to the development of a retirement home at Powlers Piece.</p> <p>According to copy correspondence sent to Woolserly Parish Council, the advertisement in a publication referred to the caravan site approved as part of Planning Permission 1/1800/2001. The permission was implemented and it</p>	<p>Clerk</p> <p>Clerk Clerk</p> <p>Clerk</p>

	<p>remained live.</p> <p>The permission does not stipulate the type of caravan to be provided and as park homes come within the definition of a caravan given in the 1968 Caravan Sites Act, their siting does not breach the permission.</p> <p>The advertisement offered the caravans for occupation by persons over 50 years of age which is the choice of the developer and is not a requirement of the planning permission.</p> <p>The Council is not aware of any proposal for 50 residential units at Powler's Piece.</p> <p>112.2.3 The Penhaven Application would be heard by TDC Plans Committee on April 7.</p>	
113.	<p>Matters Arising.</p> <p>113.1 Defibrillator. This had been fixed and a training session to be held.</p> <p>113.2 Emergency Advice. It was noted that the Clerk had obtained a copy of TDC's Emergency Plan which had been emailed to Councillors.</p> <p>113.3 Lemon Jelly Youth Work. It was noted that Mr Turner had been advised of the decision taken by the Parish Council at the January Meeting.</p> <p>113.4 Footpath at Horns Cross. This had been done. A letter of thanks had been received from Mr A Grove and a further letter of thanks from him in respect of work carried out by the bus stop.</p> <p>113.5 New 'Parkham' Sign on the Village Green. Councillor Brooke advised the contractor who it was hoped would do the work was ill. He would pursue another contractor if the illness was likely to be long term.</p> <p>113.6 The Queen's 90th Birthday. Councillor Bridger confirmed that an article had been included in the Parkham Pie regarding contribution to expenses for a street party. It was advised that The Bell Inn were thinking of organising an event. This was something that the Parish Council would need to have more details about by the next Meeting.</p> <p>113.7 St James PCC. It was noted that a reply had been sent to the letter regarding help for refugees.</p> <p>113.8 Village Green Planting. Councillor Bridger confirmed that an article had been included in the Parkham Pie asking for volunteers. He had been speaking to the Head Teacher of The Flying Start Federation who thought that the children might adopt one of the planters with help of parents. The problem would be looking after it during Summer holidays and it was looking increasingly likely that the Parish Council would have to pay someone to look after the planters. Councillor Brooke to prepare a specification and ask people with a view to making a decision at the next Meeting.</p> <p>113.9 Footpath 19. It was noted that DCC Public Rights of Way Department had been advised of the flooding situation at this location.</p> <p>113.10 Road Defects and Potholes. It was noted that details of various locations had been sent to County Councillor Julian for following up.</p>	<p>GB</p> <p>Next Agenda</p> <p>RB</p> <p>RB</p>
114.	<p>Finance.</p> <p>114.1 Balances. Lloyds Treasurers Account as at 26/1/16: £11,184.18. This included the £2,000 cheque from Mr J Tucker for the defibrillator. Lloyds Business Banking Instant Access Account as at 11/1/16: £111.05</p>	

	<p>Budgetary figures to the end of January 2016 were circulated to Councillors ahead of the Meeting.</p> <p>114.2 To consider a request for a donation to the Allardice Hall. A letter of application had been received together with a copy of the latest set of accounts to comply with criteria laid down for Parish Councils to follow.</p> <p>Councillors Brooke, Lang and Mrs Greensill declared a Personal Interest in respect of the request for a donation.</p> <p>Councillor Brooke advised what the Committee hoped to do - £25,000 to extend the kitchen into a storage area behind the small Hall to give a kitchen to serve both Halls. The kitchen to be refurbished to semi professional standards so as to be able to cater for bigger functions.</p> <p>Information feedback from people looking to hire the Hall was that there were two issues that prevent people from booking the Hall – car parking and the inadequacy of the kitchen. Indeed, the Hall Committee found it difficult to do effective catering for own functions and they wanted to have a kitchen with a good layout. Quotations for equipment had been obtained, with the firm KJR preferred. Some fund raising had taken place and the Secretary was pursuing other grants.</p> <p>Councillor French proposed a donation of £5,000. Seconded by Councillor Slee and unanimously agreed.</p> <p>114.3 The following payments were approved and authorised:</p> <table border="0"> <tr> <td>Mrs S Squire</td> <td>Salary</td> <td>£235.26</td> <td></td> </tr> <tr> <td></td> <td>Contribution towards Broadband</td> <td>£ 1.50</td> <td></td> </tr> <tr> <td></td> <td>Photocopying</td> <td>£ 14.80</td> <td></td> </tr> <tr> <td></td> <td>Mileage</td> <td>£ 10.00</td> <td></td> </tr> <tr> <td></td> <td>Postage</td> <td>£ 7.56</td> <td>£ 269.12</td> </tr> <tr> <td>HMRC</td> <td>PAYE</td> <td></td> <td>£ 58.80</td> </tr> <tr> <td>Michael Vanstone Plant Hire</td> <td>Work at Horns Cross</td> <td></td> <td>£1,903.20</td> </tr> <tr> <td>Mr R J Gilbert</td> <td>Installation of defibrillator</td> <td></td> <td>£ 174.28</td> </tr> <tr> <td>Parkham Allardice Hall</td> <td>Donation towards kitchen refurbishment</td> <td></td> <td>£5,000</td> </tr> <tr> <td>Parkham Allardice Hall</td> <td>Hire of Hall for Meetings on 19/1/16 & 25/1/16</td> <td></td> <td>£30.24</td> </tr> </table> <p><i>Although this Invoice was not appearing on the Agenda, Councillors approved authorisation of the cheque as it was a regular known payment.</i></p> <p>114.4 Lloyds Bank. It was noted that a reminder letter had been sent enquiring of the 'view only' online facility has been implemented.</p> <p>114.5 Lloyds Bank. A letter was noted advising changes to the Business Account. From 6/4/16 all credit interest will be paid as a gross amount and the Parish Council will be responsible for tax reporting to HMRC of the credit interest earned and for paying any tax owed.</p>	Mrs S Squire	Salary	£235.26			Contribution towards Broadband	£ 1.50			Photocopying	£ 14.80			Mileage	£ 10.00			Postage	£ 7.56	£ 269.12	HMRC	PAYE		£ 58.80	Michael Vanstone Plant Hire	Work at Horns Cross		£1,903.20	Mr R J Gilbert	Installation of defibrillator		£ 174.28	Parkham Allardice Hall	Donation towards kitchen refurbishment		£5,000	Parkham Allardice Hall	Hire of Hall for Meetings on 19/1/16 & 25/1/16		£30.24	<p>Clerk</p> <p>Ch.No.473 Ch.No.474</p> <p>Ch.No.475 Ch.No.476 Ch.No.477</p> <p>Ch.No.478</p>
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115.	Meetings attended by Councillors / Clerk. None.																																									
116.	<p>Correspondence & Notices / Publications Received (these were placed on the table & available to read).</p> <p>116.1 North Devon & Torridge Local Plan Consultation. This was running from 11/2/16 to 24/3/16. The District Councils are inviting all bodies and persons to make representations on a series of targeted consultations relating to:</p> <ul style="list-style-type: none"> * a proposed policy relating to wind energy development (non-statutory consultation in accordance with the Councils' Statements of Community Involvement); and * a series of Additional Proposed Main Changes related to the insertion of Policy ST19A: Starter Homes Exception Sites and associated supporting text into the 																																									

	<p>Submission Draft of the Local Plan (Regulations 19 and 20). Representation is further invited on the associated Sustainability Appraisal material in accordance with the Environmental Assessment of Plans and Programmes Regulations 2004. The documentation associated to these consultations may be viewed online by visiting http://consult.torridge.gov.uk</p> <p>Councillors decided not to submit a response. Individuals could respond if they wished.</p> <p>116.2 Reports of a pothole on the road heading north east from Foxdown Cross, Parkham and report of flooding & blocked drains on the road from Lillyford Bridge to The Barns Parkham. It was noted that the Clerk reported this direct to DCC Highways and have been given Reference Numbers of W16879653 and W16879641 respectively.</p> <p>116.3 Mr C Wileman. Letter of representation regarding the conditions of the roads around Horns Cross which he had specifically requested be added to the Agenda. To be sent to DCC Highways.</p> <p>116.4 TAP (Town and Parish) Fund. Woolsery Parish Council had enquired if Parkham Parish Council would consider joining them in an application for either (1) joint Parish Lengthsman or (2) sports equipment for football team or junior football team.</p> <p>The deadline date was 29/2/16 but arrangements had been made to accept an application immediately after the Parish Council Meeting.</p> <p>The funding allocation available is £721 for Parkham and £1,035 for Woolsery.</p> <p>Councillor Bridger proposed that the application was in respect of lengthsman work, seconded by Councillor Lang and unanimously agreed.</p> <p>116.5 Local Government Boundary Commission for England. A letter giving details of the recommendations for Devon County Council was noted.</p>	<p>Clerk</p> <p>Clerk</p>
117.	<p>Urgent items raised by the Chairman. The Clerk to provide a list of Meetings for the whole year for the notice board.</p>	Clerk
118.	<p>Matters raised by Councillors / Clerk including Highway matters.</p> <p>118.1 Message in a Bottle. The Clerk handed canisters to Councillors for use by emergency personnel and carers. Inside the canister was a form for people to list medication and give an alert to any condition suffered. It had been suggested that the canister was placed inside the 'fridge door to save people having to look for it and a label was provided for the inside of the front door so that those attending would be aware there was information in the property.</p> <p>118.2 Councillor Stevens asked about Tier 2 Responders in the Emergency Plan and was advised this was in respect of TDC Emergency Plan.</p> <p>118.3 Councillor Slee requested that Highways were asked to resurface the road at Horns Cross to Goldsworthy, particularly by the property Elmsleigh as the potholes are so bad, they have joined up.</p> <p>118.4 Councillor Brooke spoke about the potholes from Goldsworthy to the A39 where the lane was now nearly impassable.</p> <p>118.5 Councillor Bridger had a letter from The Flying Start Foundation. It had been expected that the Clerk had also received this but she had not. The item to be on the next Agenda for consideration.</p>	<p>Clerk</p> <p>Clerk</p> <p>Next Agenda</p>
119.	<p>Date of next Meeting: Monday, 11 April 2016 in the Allardice Hall at 7.30pm. The Meeting ended at 9.47pm.</p>	

Summary of Decisions: <ul style="list-style-type: none">➤ Co-option of Councillor Mrs L Costelloe➤ Minutes of 25 January 2016➤ Planning➤ Donation to the Allardice Hall➤ Payments➤ TAP (Town & Parish) Fund Application to be submitted to TDC in respect of Lengthsman work	
These Minutes are agreed by those present as being a true record.	
Signed: Chair of Parkham Parish Council:	Date: