

Minutes of Parkham Parish Council Meeting held on Monday, 12 September 2016 in the Allardice Hall at 7.30pm.

Chaired by: Councillor I Pincombe		Clerked by: Sue Squire
Present: Councillors G Bridger Mrs L Costelloe P Dack T Lang I Pincombe M Slee D Stevens 1 Member of the Public		Agenda: - Representations from the public Apologies Declarations of Interest To approve the Minutes of the Meeting held on 8/8/16 Reports Planning & Planning Correspondence Matters Arising Finance Meetings attended by Councillors / Clerk Correspondence & Notices / Publications Received Urgent items raised by the Chairman Matters raised by Councillors / Clerk including Highways Issues Date of next Meeting
		Action:
49.	Representations from the Public. 49.1 Mr G East , was in the process of making the new Village Green sign and showed pictures to Councillors of how this was progressing and requested an interim payment of £200.00 from the total amounting to £400.00. Further progress will be shown at the next Meeting. The payment request was further discussed under Minute No. 56.2.	
50.	Apologies. Councillors R Brooke, R French, Mrs S Greensill, County Councillor R Julian, District Councillor Mrs A Boyle, PCSO E Rendle.	
51.	Declarations of Interest. Councillor Lang declared a Prejudicial Interest in Minute No. 56.2, Finance. Reimbursement to Mrs E Lang for two replacement flower tubs for the Village Green. Councillor Lang declared a Prejudicial Interest in Minute No. 54.1, Planning – Application 1/0804/2016/FUL – four bungalows (open market) – land at Chapel Road, Parkham. Councillor Bridger declared a Personal Interest in Minute No. 58.4, letter from The Flying Start Federation regarding a consultation to become the Atlantic Co-operative	
52.	Approval of the Minutes of the Meeting held on 8 August 2016. Approved and signed as a correct record after the following was noted: Minute No. 40.2, there were capital letters within the name of the Company - GlaxoSmithKline. Minute No. 42.2 the word 'serious' was amended to 'series'.	
53.	Reports. 53.1 Police. When sending her apologies, PCSO Rendle advised there had been no crimes in the Parish of Parkham. 53.2 County Councillor R Julian. Since the last meeting, Councillor Julian had emailed regarding the following: a) Funding had been made available to County Councillors for the repair of 'B' and unclassified roads. This was time limited and he invited details of the three highest priority areas to be given as a matter of urgency. Details of four areas had been forwarded within 24 hours naming the following: • Brewers Hill by the S bend	

	<ul style="list-style-type: none"> • Parkham Cross to Newhaven Bridge • The road from Goldworthy to the junction with the A39. Area near farm gates about 400yds from A39. • Melbury Road near the DCC Depot <p>b) Village Gateways. Initially, County Councillor Julian had urgently requested the Clerk to obtain an additional quotation for 3 gateways from the contractor who had previously quoted for 2 gateways, obtain information from Alwington Parish Council as to the contact details of the person who had installed their gateways and contact them for a price.</p> <p>The Clerk had conveyed these details to Councillors before proceeding so that Councillors could instruct her to follow this up. She had questioned whether there was sufficient room to meet the criteria for the positioning of the gateways at the Hoops Inn side of Horns Cross on the A39 and had asked Councillor Julian if planning permission would be required, but no reply had been received.</p> <p>While waiting for Councillors to reply, Councillor Julian informed that DCC Highways had decided, on the grounds of health and safety, to take over the details and installation of the gateways.</p> <p>County Councillor Julian had emailed advising he urgently required a letter from the Parish Council confirming it would be responsible for the maintenance of the gateways and surrounding area. These details had been forwarded to Councillors and a reply sent to Councillor Julian advising that the Clerk would obtain authorisation at this meeting for the letter to be sent.</p> <p>To reply: Councillors were of the opinion that DCC should be responsible for the maintenance of the gateways as they would be on an A road.</p> <p>53.3 District Councillor Mrs A Boyle. When sending her apologies, Councillor Mrs Boyle had sent the following Report: One of the main items on the Agenda for TDC on the same evening as this Parish Council meeting will be the Report from the Boundary Commission (<i>Minute No. 58.3 refers</i>). The other item Councillor Mrs Boyle wished to bring forward was that she had called in Application 1/0804/2016/FUL for the four bungalows in Chapel Road. This is a variation on the previous Application which TDC had been minded to refuse which she had called in to the TDC Planning Committee and was approved. The variation consists of one of the homes not falling in the Affordable Bracket. She still supported this Application but in case TDC is minded to refuse, she had called this in as the Ward Member.</p> <p>With regard to the meeting dates, Councillor Mrs Boyle hoped that Parkham could find alternative dates that did not clash with the Full Council Meetings of TDC, held on the second Monday of the month.</p> <p>Councillor Mrs Boyle asked that her very best wishes were conveyed to Parkham Parish Council and the Clerk.</p> <p>53.4 Planning Sub Committee. No meeting had taken place. When sending his apologies, Councillor Brooke advised as follows:</p> <ul style="list-style-type: none"> • The appeal against the TDC's decision to refuse the application for development on the land adjacent to the Allardice Hall had been dismissed. • The land on Melbury Road with planning for 7 houses (4 + 3) is now for sale. • The application to alter the terms of the successful application for 4 houses in Chapel Road had been called in by District Councillor Mrs A Boyle. 	<p>Clerk</p>
<p>54.</p>	<p>Planning & Planning Correspondence.</p> <p>54.1 Planning Applications: The following Applications were considered:</p> <ul style="list-style-type: none"> • 1/0742/2016/DIS – Discharge of Conditions 3, 6, 7, 9, 11, 12, 18 and 30 of application 1/0126/2014/FULM – Steart Farm Touring Park, Bucks Cross. <p>It was resolved to reply the same as previously: These conditions were applied for a reason and if TDC can see a reason for discharging them, the Parish Council will</p>	<p>Clerk</p>

	<p>support it.</p> <ul style="list-style-type: none"> • 1/0804/2016/FUL – four bungalows (open market) – land at Chapel Road, Parkham. Councillor Lang declared a Prejudicial Interest, left the room and did not take part in the discussion, decision or voting thereon. <p>It was resolved to recommend refusal on the grounds that the original Application was approval for an affordable home and Councillors felt this should remain.</p> <ul style="list-style-type: none"> • 1/0843/2016/FUL – this application seeks retrospective planning permission for the cable route installed at land south of Swanton Farm, Swanton House, Bucks Cross. It was resolved to recommend approval. <p>Applications received after the Agenda was sent. None.</p> <p>54.2 Planning Correspondence. The following TDC Decision Notice was noted: APPROVAL for 1/0116/2016/FULM – poultry building to house 16,000 birds – Bowden Farm, Buckland Brewer.</p>	
<p>55.</p>	<p>Matters Arising:</p> <p>55.1 Overgrown Hedge. Councillor Bridger advised he had spoken to the house owner and had been advised the issue would be addressed.</p> <p>55.2 Councillor Brooke to advise regarding a meeting with County Councillor Julian following an inspection of the roads leading to the village. <u>Post Meeting Note:</u> The meeting had taken place with County Councillor Julian being shocked at the state of the roads, particularly at Brewers Hill. It was left that he would make strong representations for this area in particular to be attended to.</p> <p>55.3 Village Sign. This had been covered under Minute No. 49.1.</p> <p>55.4 Parkham Parish Lands & Old School Charities. Email of thanks sent for information provided.</p> <p>55.5 Parish Road. The parishioner who raised this item had been advised of DCC's reply. It was understood they were taking this up directly with DCC Public Rights of Way.</p> <p>55.6 Active Villages. Councillor Bridger advised he had included an article in the Parkham Pie where some responses had been received. Councillors felt they did not wish to pursue this issue.</p> <p>55.7 Devon Air Ambulance Night Landing Site. Councillor Bridger reported on a site meeting held on 5 September with the Devon Air Ambulance Trust Surveyor. The site was the football pitch which had potential. There were minor problems in that a power line went across it, but the site was big enough to land a helicopter further away at the far end of the pitch, but this would mean further to walk. Councillor Lang pointed out there was a power line going across the field in that location as well. An official survey is to be carried out and the Parish Council will be advised of the outcome. If it comes back as being in order, Western Power Distribution will be approached as the power supply would be needed to power the landing lights. It may involve a discussion with the Football Club who have been thinking about putting a main supply in their changing rooms. There would be a cost of £1,000 for the column and to install power.</p> <p>The Clerk spoke about a similar scheme at Chulmleigh where it had been necessary to submit a Planning Application. The total cost for that village was £8,000.</p> <p>55.8 Overgrown bush at property in Acre Road. This was being addressed.</p> <p>55.9 Village Gateways. This had been covered under Minute No. 53.2.</p>	

56.	<p>Finance.</p> <p>56.1 Balances. Lloyds Bank Treasurers Account as at 23/08/16: £7,787.32.</p> <p>Budgetary figures up to the end of August 2016 had been circulated to Councillors ahead of the Meeting.</p> <p>56.2 The following payments were approved and authorised:</p> <table border="0"> <tr> <td>Mrs S Squire</td> <td>Salary</td> <td>£235.26</td> <td></td> </tr> <tr> <td></td> <td>Contribution towards Broadband</td> <td>£ 1.50</td> <td></td> </tr> <tr> <td></td> <td>Photocopying</td> <td>£ 19.80</td> <td></td> </tr> <tr> <td></td> <td>Mileage</td> <td>£ 10.00</td> <td>£266.56</td> </tr> <tr> <td>HMRC</td> <td>PAYE</td> <td></td> <td>£ 58.80</td> </tr> <tr> <td>Allardice Hall</td> <td>Hire of Hall for Meeting on 8/8/16</td> <td></td> <td>Deferred until Invoice received</td> </tr> <tr> <td>Mrs E Lang</td> <td>Reimbursement for two replacement flower tubs at the Village Green</td> <td>£ 60.00</td> <td></td> </tr> <tr> <td>AbingerWeb</td> <td>12 month's website hosting until 22/06/17</td> <td>£ 89.50</td> <td></td> </tr> <tr> <td>Came & Company</td> <td>Renewal premium due on 1/10/16 for insurance policy <i>(Councillors have been circulated with details of the renewal documents)</i></td> <td>£275.00</td> <td></td> </tr> <tr> <td>Mr A Smallridge</td> <td>Grass, verge and junction cutting</td> <td>£396.00</td> <td></td> </tr> <tr> <td>Mr G East</td> <td>Interim payment for the Village Green sign</td> <td>£200.00</td> <td></td> </tr> </table> <p><i>This had been raised under Minute No.49.1. Proposed by Councillor Bridger, seconded by Councillor Lang and unanimously agreed to approve an interim payment.</i></p> <p>56.3 Lloyds Bank Fixed Term Deposit. Paperwork had now been received showing the interest applicable for the 6 months investment from 26/7/16 to 26/1/17 as being £149.37.</p>	Mrs S Squire	Salary	£235.26			Contribution towards Broadband	£ 1.50			Photocopying	£ 19.80			Mileage	£ 10.00	£266.56	HMRC	PAYE		£ 58.80	Allardice Hall	Hire of Hall for Meeting on 8/8/16		Deferred until Invoice received	Mrs E Lang	Reimbursement for two replacement flower tubs at the Village Green	£ 60.00		AbingerWeb	12 month's website hosting until 22/06/17	£ 89.50		Came & Company	Renewal premium due on 1/10/16 for insurance policy <i>(Councillors have been circulated with details of the renewal documents)</i>	£275.00		Mr A Smallridge	Grass, verge and junction cutting	£396.00		Mr G East	Interim payment for the Village Green sign	£200.00		<p>Clerk</p> <p>Ch.No.499</p> <p>Ch.No.500</p> <p>Ch.No.502</p> <p>Ch.No.503</p> <p>Ch.No.504</p> <p>Ch.No.505</p> <p>Ch.No.506</p>
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57.	<p>Meetings attended by Councillors / Clerk. None.</p>																																													
58.	<p>Correspondence & Notices / Publications Received. These were placed on the table to see and read.</p> <p>58.1 TDC. Details of Area Advisory Groups, previously circulated to Councillors. District Councillor Mrs Boyle had previously spoken of this in her Reports. It had been agreed to set up three Area Advisory Groups for the Torridge District rather than the two that currently exist. The three Area Advisory Groups will be Torrington Area Advisory, Holsworthy Area Advisory and Bideford/Northam Area Advisory. Parkham Parish Council have been linked to the Bideford and Northam Area Group.</p> <p>Town and Parish Councils can choose to attend whichever Area Advisory Group they wish and can be linked to a different Area Advisory Group if they so wished.</p> <p>58.2 Flood Warden Training from Groundwork South. Details to gauge interest, but not training dates which were not available, had been forwarded to Councillors.</p> <p>58.3 Local Government Boundary Commission. Details received regarding the proposal to change the boundaries of District Councillor Wards. The deadline date was 31 October 2016. This item to be on the next Agenda to allow time for Councillors to look at the details online. Councillors' initial thoughts were that they welcomed the proposal for Parkham to be included into the Hartland Ward from the Local Government Boundary Commission for England.</p> <p>58.4 The Flying Start Federation. Councillor Bridger declared a Personal Interest. Paperwork had been received advising that the governing body of the Federation (Buckland Brewer Community Primary School and Parkham Primary School) are proposing to change their legal category from Community to Foundation Schools and at the same time join an existing Charitable Trust, known as the Atlantic Coast Co-operative Trust (ACCT). The Primary Schools formally entered into the consultation process on 6 September 2016, closing on 4 October 2016. A public consultation meeting will be held on 21 September 2016. Councillor Bridger went into more detail.</p>	<p>Oct Agenda</p>																																												

	<p>Councillor Pincombe asked what influence will others in the Co-operative have, to which Councillor Bridger replied there would be equality, nil prejudice and co-operative values.</p> <p>Councillor Pincombe proposed that Parkham Parish Council showed support with the Governors stating that the Parish Council is concerned that the school is protected for the future together with maintenance and security. Seconded by Councillor Slee and agreed.</p>	Clerk
59.	<p>Urgent items raised by the Chairman. Councillor Pincombe had noted the white lines on the road had been repainted outside the Primary School. The road had then been resurfaced within 2 months involving 4 men, 3 vans and a lorry over several hours.</p> <p>In addition, one sign said 'no road markings' which was on the wrong side of the road, high up and facing the wrong way.</p> <p>The Clerk to write to DCC Highways and copy in County Councillor Julian expressing the Parish Council's disappointment that this was a complete waste of money, especially when Councils and residents of Devon have been told that DCC have to continue to make cuts and savings in its budget.</p>	Clerk
60.	<p>Matters raised by Councillors / Clerk including Highway matters.</p> <p>60.1 Councillor Slee again reiterated that Acre Road needs resurfacing.</p> <p>60.2 Councillor Dack advised that the following manhole covers were rattling / collapsing:</p> <ul style="list-style-type: none"> • One in Northway had collapsed. • One approaching the top of Horns Cross was rattling. • One outside the first house on the left near Hoops Inn was collapsing. • One outside the bungalow 'Elmsleigh' between Horns Cross and Goldsworthy was collapsing. <p>60.3 Clerk's Annual Leave. Councillors noted that the Clerk would be on annual leave from 5/11/16 to 13/11/16 inclusive.</p> <p>60.4 Dates of Meetings to avoid clashing with TDC Meetings held on the second Monday of the month. This would be borne in mind when the 2017 dates were arranged.</p> <p>60.5 The Trusty Gardener. Councillor Brooke had advised that the company is not continuing but the proprietor had said he would continue to maintain the Green on a voluntary basis and only invoice the Parish Council for the cost of materials and plants.</p> <p>Councillor Bridger intended asking 'The Muddy Fairy' if they were interested in taking on the work.</p>	Clerk Clerk GB
61.	<p>Date of next Meeting: Monday, 24 October 2016 in the Allardice Hall at 7.30pm.</p> <p>Councillor Dack gave his apologies for this meeting.</p> <p>The Meeting ended at 9.27pm.</p>	
<p>Summary of Decisions:</p> <ul style="list-style-type: none"> ➤ Minutes of the Meeting held on 8 August 2016 ➤ Planning ➤ Payments ➤ Support for the Atlantic Coast Co-operative Trust 		
<p>These Minutes are agreed by those present as being a true record.</p>		
Signed: Chair of Parkham Parish Council:		Date: