

Minutes of Parkham Parish Council Meeting held on Monday, 7 August 2017 in the Allardice Hall at 7.30pm.

Chaired by: Councillor G Bridger	Clerked by: Sue Squire	
<p>Present: Councillors</p> <p>G Bridger R Brooke P Dack T Lang M Slee D Stevens</p>	<p>Agenda: - Representations from the public Apologies Declarations of Interest Approval of the Minutes of the Meeting held on 26 June 2017 Reports Planning & Planning Correspondence Matters Arising Finance Meetings attended by Councillors / Clerk. Correspondence & Notices / Publications Received. Urgent items raised by the Chairman Matters raised by Councillors / Clerk including Highway matters Date of next meeting</p>	
		Action:
33.	<p>Representations from the public. 33.1 From residents of Horns Cross and surrounding area. Details had been emailed to Councillors separately to study ahead of the meeting. Residents felt that Horns Cross was being overlooked in favour of those living in Parkham with more facilities being provided. Of particular concern was traffic on the A39 going through Horns Cross where examples of dangerous driving and conditions had been sent by way of photographs.</p> <p>Councillors had sympathy with the situations described and noted with disappointment that no one from Horns Cross was present so that the various points could be discussed in further detail. The communication had been sent anonymously and it was not possible for the Parish Council to respond.</p> <p>With a vacant seat on the Parish Council, it was hoped that a Horns Cross resident would apply to be co-opted.</p> <p>It was noted that there had been much debate and a site meeting at Horns Cross with DCC officers regarding the problem of speeding traffic which now has a flashing 40mph sign as a warning to drivers. Councillor Bridger asked when the Police had last carried out a speed enforcement exercise but this was not known nor whether anyone had been prosecuted.</p> <p>In addition, it had been confirmed that calming gates, organised by former County Councillor Julian, would be fixed shortly.</p> <p>Councillors did not accept that Horns Cross was separate to Parkham as the Allardice Hall and the Primary School serves the Parish which includes Horns Cross.</p> <p>The comment that money had been spent on the Allardice Hall for The Bell Inn was felt to be inaccurate because this was a community venture and the facilities had enhanced the Allardice Hall for future bookings and would continue to do so long after the pub had been restored and back in use on the present site.</p> <p>Councillors were appreciative of the fact that Horns Cross residents had decorated the bus shelter in which the provision of a notice board had been added in the recent historic past.</p> <p>Additionally, it was noted that work on the redundant telephone box at Horns Cross would commence shortly, being repainted in green, the preferred colour as advised by Horns Cross residents.</p> <p>These Minutes will note further discussions which will benefit Horns Cross residents as follows:</p>	

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	<ul style="list-style-type: none"> ▪ Minute No. 39.1 – Vacancy on the Parish Council ▪ Minute No. 39.3 – Provision of a defibrillator in the adopted telephone box with the possibility of a mini lending library ▪ Minute No. 39.4 – adoption and forthcoming refurbishment of the telephone box together with a sample of the colour green, requested by Horns Cross residents, to ensure they were in agreement with the shade ▪ Minute No. 43.1 – installation of calming gates at Horns Cross to be chased ▪ Minute No. 43.2 – site meeting with DCC Neighbourhood Highway Manager regarding traffic at Horns Cross ▪ Minute No. 43.3 – the Police to be contacted about speed enforcement details 	
34.	Apologies. Councillors R French, Mrs S Greensill, I Pincombe, District Councillor Mrs A Boyle.	
35.	<p>Declarations of Interest.</p> <p>Councillor Slee declared a Prejudicial Interest in Minute No. 38.1 – Planning Application 1/0750/2017/AGR – Yard shelter, Bocombe Farm, Parkham in connection with milk production.</p> <p>Councillor Lang declared a Personal Interest in Minute No. 39.2 – night landing site for the Devon Air Ambulance being the landowner on which the site will stand.</p> <p>Councillor Brooke declared a Personal Interest in Minute No. 39.2 – night landing site for the Devon Air Ambulance being a member of the Panel when funding is awarded.</p> <p>Councillor Bridger declared a Personal Interest in Minute No. 40.2 – request for a grant from Life Education Wessex towards their work of providing health, well-being and drug prevention education to approximately 97 children at Parkham Primary School (and Buckland Brewer).</p>	
36.	<p>Approval of the Minutes of the Meeting held on 26 June 2017.</p> <p>Approved and signed as a correct record.</p>	
37.	<p>Reports.</p> <p>37.1 Police. Not present.</p> <p>37.2 County Councillor T Inch. Not present.</p> <p>37.3 District Councillor Mrs A Boyle. When sending her apologies, Councillor Mrs Boyle reported as follows:</p> <p>The two issues with which I have been most involved with in Parkham concern Penhaven and Hawkan View. I have spoken with Daniel Rogers at Bell Cornwall LLP regarding Penhaven where, as you would remember, TDC refused permission. Issues raised by TDC included noise, odour, proximity of farm building, and limited space. At the moment Bell Cornwall are monitoring the situation.</p> <p>With regard to Hawkan View I am still waiting for a response following the meeting which I called at Riverbank on the 29th June. I have made several efforts to contact Paul Knox (Pearce Construction). One of the main issues raised at the meeting was the perception of Need and of Interest. At the meeting on the 29 June Paul Knox was aiming to contact Haylo in the event that the development might not prove viable for Pearce Construction. I have asked Mr Knox's colleague Michael to make sure that I receive an update on progress.</p> <p><i>Parish Councillors were informed at this point in the meeting that a further three people had registered their interest in affordable housing and their names had been added to the list. On the evening of the meeting, a further one adult with two children was added to the list.</i></p> <p>One of the issues which all councils wish to bring to people's attention is the increase in internet fraud. I attended a v. interesting evening at Alwington which was run by an officer of Devon and Cornwall Police. This presentation was due to be held at several village halls in the area. I hope that Parkham will have been approached and already received a presentation.</p> <p><i>Councillors were advised that this item had been covered on a number of occasions on the Parkham Pie publication.</i></p> <p>37.4 Planning Sub Committee had not met.</p>	Clerk to advise Mr J Blaney
38.	<p>Planning and Planning Correspondence.</p> <p>38.1 Planning Applications: The following Application was received on the day of the meeting:</p>	

	<p>1/0750/2017/AGR – Yard shelter, Bocombe Farm, Parkham.</p> <p>Councillor Slee declared a Prejudicial Interest, left the room and did not take part in the discussion, decision or voting thereon.</p> <p>It was resolved to recommend approval but Councillors were disappointed with the location plan.</p> <p>38.2 Planning Correspondence. There was no Planning Correspondence to consider.</p>	<p>Clerk</p>
<p>39.</p>	<p>39.1 Vacancy on the Parish Council. TDC had confirmed that no request for a by-election had been received. The Parish Council can now co-opt to fill the vacancy. Posters were on display in the notice boards at Horns Cross and Parkham inviting letters / emails of co-option which it is anticipated will take place at the Parish Council meeting on 11 September 2017.</p> <p>39.2 Devon Air Ambulance Night Landing Site. Councillor Lang declared a Personal Interest. Councillor Brooke declared a Personal Interest.</p> <p>In connection with the funding application to Devon Community Foundation, a form was completed and signed at the meeting to progress the application to the second stage. It is necessary to give details of an independent person who knows the Parish Council well and is willing to support the application. District Councillor Mrs Boyle has kindly agreed for her name to be given.</p> <p>39.3 Additional defibrillator in the centre of Parkham, either in the adopted telephone box or on the Village Green. Councillor Bridger advised that South West Ambulance Service Trust can supply two further defibrillators at a cost of £1,000 each to include a survey and could be on the same hire arrangement as the defibrillator at the Allardice Hall.</p> <p>The price of £1,000 took into account that two machines were required.</p> <p>A 'Defibrillator' caption can be supplied for the top glass in the telephone boxes and this was felt to be beneficial.</p> <p>Proposed by Councillor Lang to proceed with the hire of two defibrillators to be sited in the adopted telephone box at Horns Cross and Parkham Village Green. Seconded by Councillor Stevens. Agreed with one abstention.</p> <p>Councillor Bridger to make the arrangements for these to be fixed after the refurbishment of the telephone boxes and would take advice as to whether they would need to be housed in a cabinet. The defibrillators would be hired for a period of 4 years when the contract would then come up for renewal.</p> <p>Councillors talked about the possibility of a mini library on one side of the telephone boxes and this would be further investigated after the refurbishment had taken place.</p> <p>39.4 Adoption of telephone boxes in Parkham and Horns Cross. It was noted that the Clerk is progressing obtaining the shade of green sample to be available for residents to see at the Coach and Horses, Horns Cross following the request by residents for the Horns Cross telephone box to be painted green</p> <p>39.5 Village Sign. Councillors were advised that work is in progress.</p> <p>39.6 DCC road from Newhaven Bridge to the cottage. The Neighbourhood Highways Manager had submitted an interim report for Councillors to be updated at the meeting which is to be followed up with a report on a site meeting.</p> <p>39.7 Signpost at Rectory Lane where it meets Barton Lane. It was noted this had been dealt with by TDC. The other sign by The Bell Inn is covered with vegetation about which TDC is aware.</p> <p>39.8 Uneven surface of road at Rectory Lane. A reply from the Neighbourhood Technician advised</p>	<p>Sept Agenda</p> <p>Clerk</p> <p>GB</p>

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	<p>the road had been inspected by the Highway Enforcement Officer who did not raise concerns over the condition of the utility pipe itself. The works are out of the two year guarantee period so the utility company cannot be chased. A couple of potholes had been recorded on the system. The area had been identified as a potential site for patching works pending the availability of funds and the Parish Council would be kept updated on any potential works.</p>																									
40.	<p>Finance. 40.1 Balances. Lloyds Bank Treasurers Account as at 26 July 2017: £10,326.79</p> <p>Budgetary figures up to the end of June 2017 had been circulated to Councillors ahead of the Meeting.</p> <p>40.2 Councillors considered a request for a donation from Life Education Wessex. Councillor Bridger declared a Personal Interest.</p> <p>Details of the letter had been sent separately to Councillors for studying ahead of the meeting. The cost to deliver the health programmes to schools is £630 a day. Schools contribute approximately half of this and the shortfall needed to be raised, equating to £270.</p> <p>A decision was deferred pending the School being asked for more details. If it was deemed appropriate, the Parish Council may consider giving half the amount requested.</p> <p>40.3 The following payments were approved and authorised:</p> <table> <tr> <td>Mrs S Squire</td> <td>Salary</td> <td>£235.26</td> <td></td> </tr> <tr> <td></td> <td>Contribution towards Broadband</td> <td>£ 1.50</td> <td></td> </tr> <tr> <td></td> <td>Photocopying</td> <td>£ 12.10</td> <td></td> </tr> <tr> <td></td> <td>Mileage</td> <td>£ 10.00</td> <td>£258.86</td> </tr> <tr> <td>HMRC</td> <td>PAYE</td> <td></td> <td>£ 58.80</td> </tr> <tr> <td>Parkham Allardice Hall</td> <td>Hire of Hall on 22/5/17 & 26/6/17 (both £11.60)</td> <td></td> <td>£ 23.20</td> </tr> </table> <p>40.4 Fixed Term Deposit with Lloyds Bank. It was noted that the funds had been re-invested for a further six months, expiring on 26/1/18. The sum invested, including interest earned on the last investment period, was £37,349.37. The interest to be earned for the coming 6 months will be £67.76.</p> <p>40.5 Cheque Signatories. The Clerk suggested that more names are included on the Mandate. At present, Councillors Pincombe, Dack, French and Mrs Greensill and the Parish Clerk were noted as signatories. In this connection, Councillors agreed that all sitting Councillors should be cheque signatories and the relevant forms were completed by Councillors Bridger, Brooke, Lang, Slee and Stevens.</p> <p>40.6 Fixed Asset Register. Details of the items on the Register were updated by Councillors.</p>	Mrs S Squire	Salary	£235.26			Contribution towards Broadband	£ 1.50			Photocopying	£ 12.10			Mileage	£ 10.00	£258.86	HMRC	PAYE		£ 58.80	Parkham Allardice Hall	Hire of Hall on 22/5/17 & 26/6/17 (both £11.60)		£ 23.20	<p>Clerk</p> <p>Clerk</p> <p>Ch.No.535</p> <p>Ch.No.536 Ch.No.537</p> <p>Clerk</p> <p>Sept Agenda</p>
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41.	Meetings attended by Councillors / Clerk. None.																									
42.	<p>Correspondence & Notices / Publications Received (these were placed on the table & available to read). The following details were received after the publication of the Agenda:</p> <p>42.1</p> <ul style="list-style-type: none"> ▪ DCC Highways. Road closure 29/8/17 – 31/8/17 from Flaxmans to Parkham Cross for pre-patching works for surface dressing 2018/19. ▪ DCC Highways. Road closure 18/8/17 and 21/8/17 – 25/8/17 from Longclose Cottage to The Barns – patching for the 2018/18 surface dressing programme. 																									
43.	<p>Urgent items raised by the Chairman. 43.1 Calming Gates at Horns Cross. An enquiry to be made of County Councillor Inch to ascertain when the installation was likely to take place.</p> <p>43.2 Traffic at Horns Cross. A site meeting with the Neighbourhood Highways Manager to be organised to revisit possible safety enhancements through that particular part of the Parish.</p> <p>43.3 Speed Limit through Horns Cross. Enquiry to PCSO McGovern regarding enforcement details, as far as possible, of the 40mph speed limit.</p>	<p>Clerk</p> <p>Clerk to organise</p> <p>Clerk</p>																								
44.	Matters raised by Councillors / Clerk including Highway matters.																									

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	<p>The Clerk advised that for future Agendas, any items to be raised will need to be noted on the Agenda to comply with the Smaller Authorities Transparency Code. There would also be an additional item 'Items for the next Agenda' included.</p> <p>44.1 Councillor Lang wished to congratulate the flower tub keepers who had ensured the flowers had looked lovely through the summer.</p> <p>44.2 Councillor Lang thought the bus shelter at Horns Cross was looking smart.</p> <p>44.3 Footpath 15 at Little Bocombe is blocked by a chain. DCC Public Rights of Way to be advised.</p> <p>44.4 Councillor Dack was concerned about the state of roads from Horns Cross to Parkham. Representations to be made to County Councillor Inch with a reminder about the three roads previously identified for attention when funding became available during the latter part of former County Councillor Julian's tenure.</p> <p>44.5 Councillor Dack reported that the bamboo hedge at Halsbury Mill was growing out into the road making it necessary for vehicles to go over the white line. This was considered dangerous if oncoming traffic was met. DCC Highways to be advised.</p> <p>44.6 Councillor Dack advised that on the Melbury Road from Kelvinstool and Copstone Cross, sub contracting work had been left in an unsatisfactory, possibly hazardous, state involving a telephone cable protruding into the road. Additionally, the quality of the work was considered to be poor.</p> <p>44.7 Councillor Stevens spoke about the Road Warden Scheme who could assist with repairing potholes. The Clerk advised it would be necessary to attend a two day Chapter 8 training course at Rockbeare near Exeter before such a scheme could be progressed. Training would include the correct way to carry out a risk assessment for the proposed work and the correct placing of signage.</p> <p>44.7 Councillor Brooke advised that the road from Goldworthy to the A39 was in a bad state of repair and was advised that this was in Alwington Parish who had confirmed it had been reported for attention.</p> <p>44.8 Councillor Brooke commented on the recent cream tea at the Allardice Hall to mark the end of the major works. The newly refurbished and equipped kitchen was shown to Councillors.</p> <p>44.9 Councillor Brooke advised that the van parked on the corner which had caused concern had been moved.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
	<p>Date of next Meeting: Monday, 11 September 2017 in the Allardice Hall at 7.30pm.</p> <p>The meeting ended at 9.15pm.</p>	
<p>Summary of Decisions:</p> <ul style="list-style-type: none"> ➤ Minutes of 26 June 2017 ➤ Planning ➤ Hire of two further defibrillators – one each in the adopted telephone boxes at Parkham Village Green and Horns Cross ➤ Payments 		
<p>These Minutes are agreed by those present as being a true record.</p>		
<p>Signed: Chair of Parkham Parish Council:</p>	<p>Date:</p>	