

PARKHAM PARISH COUNCIL.

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING,
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TO ALL COUNCILLORS:

You are hereby summoned to a Parish Council Meeting on **Monday, 20 February 2017 in the Allardice Hall at 7.30pm.** The Agenda is detailed below. Sue Squire, Parish Clerk. 9 February 2017

No.	Item
1.	Representations from the Public. <i>Members of the public are reminded that in line with DCC Meetings, a maximum of 3 minutes will be allowed to speak.</i> 1.1 A house holder will be present to speak about the concrete blocks in the road between Parkham and Woolsery.
2.	Apologies.
3.	Declarations of Interest.
4.	Approval of the Minutes of the Meeting held on 9 January 2017.
5.	Reports. 5.1 Police. 5.2 County Councillor R Julian 5.3 District Councillor Mrs A Boyle. 5.4 Planning Sub Committee.
6.	Planning and Planning Correspondence. 6.1 Planning Applications: At the time of preparing the Agenda, there was no Planning Applications to consider. 6.2 1/0014/2017/CPE - Application for a Certificate of Lawful Development. Lawful development certificate for continued use of cottages as residential accommodation falling within use class C3 with no restrictions on occupancy – Monkey Tree and Well Cottage, Penhaven Cottages, Parkham. <i>An extension to the deadline date for the Parish Council's response has been negotiated with the planning officer.</i> Any other Applications received after the Agenda was sent. 6.3 Planning Correspondence. At the time of preparing the Agenda, there was no planning correspondence to consider.
7.	Matters Arising. 7.1 The Stevenstone Hunt on Christmas Eve. Correspondence has been received from DCC Public Rights of Way and the Chair of the Hunt as a result of representations made by this Parish Council and will be advised. 7.2 Village Sign. The present position to be advised. 7.3 Notice to Parkham Parish regarding affordable homes. To note that details are on the website, included in the next edition of the Parkham Pie and on various notice boards. 7.4 Devon Air Ambulance Night Landing Site. Councillor Bridger to report. 7.5 Potential hazards outside Jacobs Field and St James Close. A report from the Police has been received. 7.6 Adoption of the public telephone boxes on Parkham Green and Horns Cross. To note that an application has been made for the Parish Council to adopt these at £1 each. Paperwork is awaited from the payphones department to progress this.

Separately, the Clerk has made extensive enquiries inviting quotations for the refurbishment of the telephone boxes in order to submit a Locality Grant application from County Councillor R Julian's allocation. Councillors have been / are being kept informed of developments.

7.7 Overgrown hedge from Bocombe Mill. To note the present position.

7.8 Request Outreach Post Office. As a result of representations made by this Parish Council for a visit for one half day a week, a reply has been received advising that after careful consideration of the request, Post Office Services have decided not to open an additional branch locally at this time.

7.9 Obscured visibility from Rectory Lane. Councillor Bridger to report a conversation with the owners of the overgrown tree.

7.10 Brewers Hill. To note that this has received attention.

8. **Finance.**

8.1 Balances. To be tabled at the Meeting.

Budgetary figures up to the end of January 2017 will be circulated to Councillors ahead of the Meeting.

8.2 To consider a request for a donation from Parkham Playground Fundraisers. A letter of application and a copy of the latest set of accounts have been received to comply with criteria laid down for Parish Councils to follow.

8.3 To authorise the following payments:

Mrs S Squire	Salary	£235.26	
	Contribution towards Broadband	£ 1.50	
	Photocopying	£ 19.80	
	Mileage	£ 10.00	
	Shared contribution towards petrol for attending cyber security Training in Exeter	£ 1.50	
HMRC	PAYE		£ 58.80
Ashford Parish Council	New Councillors Training fee for Councillors Bridger, Stevens & Mrs Costelloe (£25 each) plus a copy of the New Councillors Guide (£2 each)		£ 81.00
Parkham Playground Fundraisers	Request for donation		£TBA
New Year Celebration			£327.55

The amount of £300.00 has previously been agreed. Councillors to approve the additional £27.55 involved.

8.4 Parkham Green Planting. To make further arrangements for this to proceed in 2017.

8.5 Fixed Term Deposit with Lloyds Bank. To note that the sum of £37,238.57 (this includes the interest earned on the last period of deposit) has been reinvested for a period of six months, maturing on 26/7/17. The total interest earned during this period will be £110.80

8.6 Letter from a parishioner offering the Parish Council approximately £205 for a donation to an appropriate organisation. Councillor Bridger will give more details.

8.7 TAP (Town & Parish) Fund. Woolserly Parish Council has enquired if this Council wish to join with them again in a joint TAP application for ditch clearance and hedge trimming. To facilitate this, the Clerk has requested a quotation from Smallridge and Sons. The application submission deadline is 28/2/17.

8.8 DCC. Grass Cutting Agreement. DCC has offered Parkham Parish Council the sum of £59.00 per annum for the responsibility of grass cutting certain areas in the Parish.

	Councillors to discuss this with a view to agreeing.
9.	<p>Meetings attended by Councillors / Clerk.</p> <p>9.1 Cyber Security Training Event attended by the Parish Clerk. A written Report has been circulated to Councillors.</p>
10.	<p>Correspondence & Notices / Publications Received (these will be placed on the table & available to read).</p> <p>10.1 Local Government Boundary Commission for England. Details of the final recommendations following an electoral review of Torridge.</p> <p>10.2 Forestry Commission. Hartland Forest Plan. Consultation running until 3/3/17 for members of the public to comment on the draft proposals which can be viewed online at: https://englandconsult.forestry.gov.uk/forest-districts/hartland-forest-plan</p> <p>10.3 TDC. Waste and Recycling Service Proposals. Consultation on proposed changes to waste and recycling in Torridge.</p> <p>10.4 TDC/NDC. Call for Potential Traveller Sites; Consultation on the draft Traveller Site Assessment Methodology; and Consultation on draft North Devon and Torridge Community Infrastructure Levy Charging Schedules and Regulation 123 Lists. The consultation ends on 24/2/17. The details can be viewed online at: http://consult.torridge.gov.uk/</p> <p>10.5 Woolsery Parish Council. To note copy correspondence to and from Willmott Dixon regarding Route 39 Academy – domestic refuse collection.</p>
11.	Urgent items raised by the Chairman.
12.	Matters raised by Councillors / Clerk including Highway matters.
13.	Date of next Meeting: Monday, 27 March 2017 in the Allardice Hall at 7.30pm.