

PARKHAM PARISH COUNCIL.

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING,
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TO ALL COUNCILLORS:

You are hereby summoned to a Parish Council Meeting on **Monday, 7 August 2017 in the Allardice Hall at 7.30pm.** The Agenda is detailed below. Sue Squire, Parish Clerk. 3 August 2017

No.	Item
1.	<p>Representations from the Public. <i>Members of the public are reminded that in line with DCC Meetings, a maximum of 3 minutes will be allowed to speak.</i></p> <p>1.1 From residents of Horns Cross and surrounding area. Details are being emailed to Councillors separately to study ahead of the meeting.</p>
2.	<p>Apologies. Councillor I Pincombe.</p>
3.	<p>Declarations of Interest.</p>
4.	<p>Approval of the Minutes of the Meeting held on 26 June 2017.</p>
5.	<p>Reports.</p> <p>5.1 Police.</p> <p>5.2 County Councillor T Inch</p> <p>5.3 District Councillor Mrs A Boyle. To receive a report on the meeting held on 29/6/17 regarding Hawkan View. Councillors to note that a further three people have registered their interest and has been added to the list.</p> <p>5.4 Planning Sub Committee.</p>
6.	<p>Planning and Planning Correspondence.</p> <p>6.1 Planning Applications: At the time of preparing the Agenda, there were no Planning Applications to consider.</p> <p>6.2 Planning Correspondence. At the time of preparing the Agenda, there was no Planning Correspondence to consider.</p>
7.	<p>Matters Arising.</p> <p>7.1 Vacancy on the Parish Council. TDC have confirmed that no request for a by-election was received. The Parish Council can now co-opt to fill the vacancy. A poster will be available for the notice board inviting letters / emails of co-option which it is anticipated will take place on 11 September 2017.</p> <p>7.2 Devon Air Ambulance Night Landing Site. In connection with the funding application with Devon Community Foundation, a form will be required to be signed at the meeting. It is necessary to give details of an independent person who knows the Parish Council well and is willing to support the application. District Councillor Mrs Boyle has kindly agreed for her name to be given.</p> <p>7.3 Additional defibrillator in the centre of Parkham, either in the adopted telephone box or on the Village Green. Councillor Bridger to advise on his enquiry at South West Ambulance Service Trust for the price of two machines and a site survey.</p> <p>7.4 Adoption of telephone boxes in Parkham and Horns Cross. To note that the Clerk is progressing obtaining the correct colour green sample to be available for people to see. Councillor Dack to confirm that the Coach & Horses are in agreement for a sample to be left at their premises.</p>

	<p>7.5 Village Sign. The present position to be advised.</p> <p>7.6 DCC road from Newhaven Bridge to the cottage. The Neighbourhood Highways Manager has emailed to advise that they hope to have made a site visit by the date of the Parish Council meeting and submitted a report for Councillors to be updated.</p> <p>7.7 Signpost at Rectory Lane where it meets Barton Lane. To note this is being dealt with by TDC.</p> <p>7.8 Uneven surface of road at Rectory Road. A reply from the Neighbourhood Technician will be advised.</p>																								
8.	<p>Finance.</p> <p>8.1 Balances. To be tabled at the Meeting.</p> <p>Budgetary figures up to the end of June 2017 will be circulated to Councillors ahead of the Meeting.</p> <p>8.2 To consider a request for a donation from Life Education Wessex. Details of the letter will be sent separately to Councillors for studying ahead of the meeting.</p> <p>8.3 To authorise the following payments:</p> <table border="0" data-bbox="165 954 1283 1155"> <tr> <td>Mrs S Squire</td> <td>Salary</td> <td>£235.26</td> <td></td> </tr> <tr> <td></td> <td>Contribution towards Broadband</td> <td>£ 1.50</td> <td></td> </tr> <tr> <td></td> <td>Photocopying</td> <td>£ 12.10</td> <td></td> </tr> <tr> <td></td> <td>Mileage</td> <td>£ 10.00</td> <td>£258.86</td> </tr> <tr> <td>HMRC</td> <td>PAYE</td> <td></td> <td>£ 58.80</td> </tr> <tr> <td>Parkham Allardice Hall</td> <td>Hire of Hall on 22/5/17 & 26/6/17 (both £11.60)</td> <td></td> <td>£ 23.20</td> </tr> </table> <p>8.4 Fixed Term Deposit with Lloyds Bank. To note that the funds have been re-invested for a further six months, expiring on 26/1/18. The sum invested, including interest earned on the last investment period, was £37,349.37. The interest to be earned for the coming 6 months will be £67.76.</p> <p>8.5 Cheque Signatories. The Clerk will suggest that more names are included on the Mandate. In this connection, a Variation Mandate will be available for new cheque signatories to complete.</p> <p>8.6 Fixed Asset Register. Councillors to bring their thoughts as to the way items noted on the Register can be expanded on (date of purchase, value, etc).</p>	Mrs S Squire	Salary	£235.26			Contribution towards Broadband	£ 1.50			Photocopying	£ 12.10			Mileage	£ 10.00	£258.86	HMRC	PAYE		£ 58.80	Parkham Allardice Hall	Hire of Hall on 22/5/17 & 26/6/17 (both £11.60)		£ 23.20
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9.	<p>Meetings attended by Councillors / Clerk.</p>																								
10.	<p>Correspondence & Notices / Publications Received (these will be placed on the table & available to read). This includes consultation on the North Devon Link Road.</p>																								
11.	<p>Urgent items raised by the Chairman.</p>																								
12.	<p>Matters raised by Councillors / Clerk including Highway matters. The Clerk will advise that for future Agendas, any items to be raised will need to be noted on the Agenda to comply with the Smaller Authorities Transparency Code.</p>																								
13.	<p>Date of next Meeting: Monday, 11 September 2017 in the Allardice Hall at 7.30pm.</p>																								