

## PARKHAM PARISH COUNCIL.

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING,  
BARNSTAPLE, DEVON. EX31 4TG.

TEL: 01598 710526. E-MAIL: sue@suesquire.com

### TO ALL COUNCILLORS:

You are hereby summoned to a Parish Council Meeting on **Monday, 11 September 2017 in the *Methodist Chapel Schoolroom* at 7.30pm.** The Agenda is detailed below. Sue Squire, Parish Clerk. 4 September 2017

No.	Item
1.	<p><b>Representations from the Public.</b> <i>Members of the public are reminded that in line with DCC Meetings, a maximum of 3 minutes will be allowed to speak.</i></p> <p><b>1.1 Flashing 40 mph Speed Limit Sign at Horns Cross.</b> The sign has not worked since April and has been repeatedly reported to DCC Highways and a case number issued. To date, no sanction a repair or replacement has been actioned.</p> <p><b>In addition, a second flashing speed limit sign has been requested.</b> The parishioner has been told on two separate occasions that the request had been submitted but nothing more has been heard.</p>
2.	<p><b>Co-option of Parish Councillor.</b> At the time of preparing the Agenda, one letter of application has been received.</p>
3.	<p><b>Apologies.</b> Councillor T Lang.</p>
4.	<p><b>Declarations of Interest.</b></p>
5.	<p><b>Approval of the Minutes of the Meeting held on 7 August 2017.</b></p>
6.	<p><b>Reports.</b></p> <p><b>6.1 Police.</b></p> <p><b>6.2 County Councillor T Inch</b></p> <p><b>6.3 District Councillor Mrs A Boyle.</b></p> <p><b>6.4 Planning Sub Committee.</b> Mr J Blaney has been advised that 4 additional people have asked to be put on the affordable home list, making a total of 9.</p>
7.	<p><b>Planning and Planning Correspondence.</b></p> <p><b>7.1 Planning Applications:</b></p> <p><b>1/0620/2017/FUL – Demolition of existing stable block &amp; former piggery &amp; erection of 3 holiday cottages &amp; reception building – Northway Holiday Cottages, Horns Cross.</b></p> <p>The Planning Officer wishes to determine the Application before the date of the Parish Council meeting and it is hoped that the planning sub committee can meet to give recommendations for these to be submitted.</p> <p><b>7.2 Planning Correspondence.</b> At the time of preparing the Agenda, there was no Planning Correspondence to consider.</p>
8.	<p><b>Matters Arising.</b></p> <p><b>8.1 Devon Air Ambulance Night Landing Site.</b></p> <p>To note that the funding application to Devon Community Foundation has been submitted for consideration.</p> <p><b>8.2 Additional defibrillators in the adopted telephone box at Parkham Village Green and Horns Cross telephone box.</b> Councillor Bridger to report.</p>

**8.3 Refurbishment of telephone boxes in Parkham and Horns Cross.** The Clerk is in the process of negotiating with the successful contractor to do the work before Christmas as the first estimate given was Spring 2018.

**8.4 Village Sign.** The present position to be advised.

**8.5 DCC road from Newhaven Bridge to the cottage.** A reminder has been sent to the Neighbourhood Highways Technician enquiring if a site visit has been made.

**8.6 Calming Gates at Horns Cross.** A reminder has been sent to County Councillor Inch enquiring the position.

**8.7 Traffic at Horns Cross.** A reminder has been sent to the Neighbourhood Highways Technician requesting dates / times for a site meeting.

**8.8 Speed Limit through Horns Cross.** An enquiry has been made of PCSO McGovern regarding enforcement details of the 40mph speed limit. A reply has been received advising that the Community Speed Watch team monitor speed in the area.

**8.9 Footpath 15.** An obstruction has been reported and a reply received.

**8.10 Roads previously identified for attention.** A reminder has been sent to County Councillor Inch following up this Council's previous advice of three roads identified for attention when funding becomes available.

**8.11 Bamboo Hedge at Halsbury Mill.** This has been reported to DCC Highways.

**8.12 Materials left on the Melbury Road from Kelvinstool and Copstone Cross.** A reminder has been sent to the Neighbourhood Highways Technician for comments.

**8.13 Rectory Road.** Email from the Neighbourhood Highway Technician giving the up to date position.

9. **Finance.**

**9.1 Balances.** To be tabled at the Meeting.

Budgetary figures up to the end of August 2017 will be circulated to Councillors ahead of the Meeting.

**9.2 To authorise the following payments:**

<b>Mrs S Squire</b>	Salary	£235.26	
	Contribution towards Broadband	£ 1.50	
	Photocopying	£ 12.10	
	Mileage	£ 10.00	<b>£258.86</b>

**HMRC** PAYE **£ 58.80**

**Parkham Methodist Church** Donation for hire of Hall on 11/09/17 **£ 12.80**

**Insurance Company** Renewal premium for insurance policy due on 1/10/17 **£TBA**

The premium from the current insurers has been received. The Clerk has approached another insurance company for a comparable quotation.

**9.3 Cheque Signatories.** Confirmation is awaited from Lloyds Bank that the additional signatories have been added.

**9.4 Fixed Asset Register.** A revised draft will be available for Councillors with a view to approving.

	<p><b>9.5 Life Education Wessex.</b> Following a request for a donation, Parkham Primary School has been approached for further details to which no reply has been received to date, possibly due to the summer holiday.</p> <p><b>9.6 Lloyds Bank.</b> Letter giving details that the business account is being updated.</p>
10.	<b>Meetings attended by Councillors / Clerk.</b>
11.	<p><b>Correspondence &amp; Notices / Publications Received</b> (these will be placed on the table &amp; available to read).</p> <p><b>11.1 Buckland Brewer Parish Council.</b> Email enquiring if Parkham wishes to join Buckland Brewer in a TAP (Town and Parish) Fund application towards services for older people in the community.</p>
12.	<b>Urgent items raised by the Chairman.</b>
13.	<p><b>Matters raised by Councillors / Clerk including Highway matters.</b></p> <p><b>13.1 To agree dates of Future Meetings.</b></p> <p><b>13.2 Clerk's Leave.</b> 7 – 18 October 2017 inclusive.</p> <p><b>Under the Smaller Authorities Transparency Code, no further items have been received for inclusion on the Agenda.</b></p>
14.	<b>Items for the next Agenda.</b>
15.	<b>Date of next Meeting:</b> Monday, 30 October 2017 in the Methodist Chapel Schoolroom at 7.30pm.