

**PARKHAM PARISH COUNCIL.**

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING,  
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**TO ALL COUNCILLORS:**

You are hereby summoned to a Parish Council Meeting on Monday, 15 January 2018 **in the Methodist Chapel Schoolroom at 7.30pm.**

The Agenda is detailed below. Sue Squire, Parish Clerk. 11 January 2018

No.	Item
1.	<p><b>Representations from the Public.</b> <i>Members of the public are reminded that in line with DCC Meetings, a maximum of 3 minutes will be allowed to speak.</i></p> <p><b>1.1 Mr A Grove.</b> Email received giving permission for his name to be mentioned with the following compliment: 'Just read the December Minutes in Pie. I appreciate that I have added to the burden over recent months but it was informative to see how diverse the involvement of the Council is. We are fortunate to have a group of people in and out of the Council who take their community involvement so seriously. Perhaps you would pass my appreciation for their work to the Chairman. Best wishes for 2018'.</p>
2.	<p><b>Apologies.</b></p>
3.	<p><b>Declarations of Interest.</b></p>
4.	<p><b>Approval of the Minutes of the Meeting held on 5 December 2017.</b></p>
5.	<p><b>Reports.</b></p> <p><b>5.1 Police.</b></p> <p><b>5.2 County Councillor T Inch</b></p> <p><b>5.3 District Councillor Mrs A Boyle.</b></p> <p><b>5.4 Planning Sub Committee.</b></p> <p><b>5.5 Councillor Bridger: Welcome 2018 event and Parkham Day</b></p>
6.	<p><b>Planning and Planning Correspondence.</b></p> <p><b>6.2 Planning Correspondence.</b> To note the following TDC Decision Notice: Application 1/1036/2017/FUL – Extension to dwelling – Haynes Park, Parkham.</p>
7.	<p><b>Matters Arising.</b></p> <p><b>7.1 Route 39 road works &amp; night lights.</b> To note that a reply has been forwarded to DCC Highways and an acknowledgement sent to the resident.</p> <p><b>7.2 Safety at Horns Cross.</b></p> <p><b>7.2.1 Flashing 40mph sign in Horns Cross.</b> To note that the Neighbourhood Highways Technician has been advised that the sign had not been repaired. A reply has been received as follows: Both sets of lights have been reported for repair. I understand that this should be completed within a few weeks (from 12/12/17). Please be aware that the actual programming of the works is not controlled by the Neighbourhood Team, but it has been stressed this is urgent. The Neighbourhood Highways Technician will ensure they are checked regularly once repaired. Councillor Wileman will report on developments since the last meeting in connection with the sign involving a replacement sign which is too small. County Councillor Inch has been copied into the correspondence.</p> <p><b>7.2.2 Additional flashing sign in Horns Cross.</b> County Councillor Inch to advise if he is permitted to use his Locality Grant to purchase a sign. The Neighbourhood Highways Technician had advised that any additional vehicle activated signing would need to go through the SCARF process. Due to the above, the letter to Willmott Dixon asking for a contribution has been put on hold until permission has been received.</p>

**7.3.3 Involvement of Mr G Cox QC MP.** To note that Councillor Bridger has written to the MP and received a reply. A copy of a reply to Mr Cox from DCC Highways has also been provided.

**7.4.4 Calming Gates at Horns Cross.** The Neighbourhood Highways Technician had meet with Skanska in early December to walk through the sites. The works, as previously advised, are planned for February 2018 to be undertaken alongside the resurfacing at Bucks Cross. The orders, as at 12/12/17 were in the process of being compiled.

**7.4.4 SCARF Meeting.** This is being held on 17 January 2018. Councillors and members of the public are not permitted to attend.  
Horns Cross will be discussed and the speed data available from 2016 considered.  
Councillors and parishioners have been encouraged to email the Neighbourhood Highways Technicians with representations for these to be advised at the meeting.

**7.4.5 Meeting at Horns Cross in regards to traffic.** The Neighbourhood Highways Technician had replied that she would not be able to advise additional traffic calming measures outside of the SCARF process.

**7.4 Devon Air Ambulance Night Landing Site.** To note that DAA have been advised that a Planning Application is to be submitted for the lighting column to be nearer the hedge to the east of the current landing site proposal. To progress the Planning Application.

**7.5 Faded white lines on Parkham Village Green.** To note that further quotations are being sought.

**7.6 The Bell Inn.** To note that a letter of support has been sent in connection with a funding application.

**7.7 Born to Skate.** Councillor Bridger to confirm that the details have been passed to the Head Teacher of Parkham Primary School.

**7.8 Woolserly Parish Council.** To note that this Parish Council has given its support for finger posts signs and asked that Woolserly support this Council for the purchase of a speed warning sign at Horns Cross.

**7.9 Potholes in Acre Road.** DCC Highways had advised that an assessment should be completed by 11/12/17. To note the outcome.

**7.10 Notice Board on Parkham Village Green.** Councillor Bridger to report regarding refurbishment.

**7.11 Footpath 19.** The DCC Public Rights of Way officer has made a further site visit and advised that he plans to do some further investigation to try and pin point where the run off is coming from, which he thinks is the road. He will also try and locate a drain and contact the land owner and developer to see what can be done.

8.

**Finance.**

**8.1 Balances.** To be tabled at the Meeting.

Budgetary figures up to the end of October 2017 will be circulated to Councillors ahead of the Meeting.

**8.2 To authorise the following payments:**

<b>Mrs S Squire</b>	Salary	£235.26	
	Contribution towards Broadband	£ 1.50	
	Photocopying	£ 12.10	
	Mileage	£ 10.00	<b>£258.86</b>
<b>HMRC</b>	PAYE		<b>£ 58.80</b>
<b>Parkham Methodist Church</b>	Donation for hire of Hall on 15/01/18		<b>£ 12.80</b>
<b>Councillor G Bridger</b>	Refreshments and other items for the Welcome 2018 afternoon tea		<b>£ 24.10</b>

	<p><b>The Little Bakery</b> Refreshments for the Welcome 2018 afternoon tea      <b>£ 97.90</b>  <b>M Sanders (The Bell Inn)</b> in connection with the Welcome 2018 afternoon tea      <b>£TBA</b>  <b>Mrs R Sanders</b> Reimbursement for plans for Parkham Green      <b>£ 8.97</b>  <b>Woolsery Parish Council</b> Share of TAP Fund amount      <b>£1,020.00</b></p> <p><b>8.3 Lloyds Bank Bond.</b> To note that this matures on 25 January 2018. To make a decision as to reinvesting the funds or otherwise.</p>
9.	<b>Meetings attended by Councillors / Clerk.</b>
10.	<p><b>Correspondence &amp; Notices / Publications Received</b> (these will be placed on the table &amp; available to read).</p> <p><b>10.1 Mr R French.</b> Email resigning from the Parish Council. TDC has been informed and a vacancy notice will be available for the notice boards. This will give 3 weeks for residents to request a by-election which would cost the Parish Council approximately £1,000. If residents do not request an election, the Parish Council can invite parishioners to apply to be co-opted.</p> <p><b>10.2 TDC.</b> Email regarding future changes of the Town and Parish Fund.</p> <p><b>10.3 TDC.</b> A new waste and recycling scheme is proposed from 1 June 2018 and between March and May the Council will host local roadshows across the District to engage with customers and explain the changes. The roadshows would take place between 10.30am and 2.30pm. There is the opportunity to request a roadshow to visit Parkham. To make a decision on this item.</p> <p><b>10.4 CPRE (Campaign for the Protection of Rural England).</b> Letter inviting the Parish Council to consider becoming a member at an annual subscription of £36.</p> <p><b>10.5 DCC Highways.</b> Notice of a road closure from 29/1/18 – 2/2/18 from Mount Pleasant to Foxdown Cottage, Parkham for pre-patching for 2018/19 surface dressing.</p> <p><b>10.6 TDC. Torridge Community Governance Review – first round of consultation. Email forwarded to Councillors on 23/12/17.</b> A review of Town and Parish Councils is taking place and gives local people the opportunity to have their views heard about whether current parish arrangements should be changed. This could include the creation or abolition of Parishes and Parish Councils or changes to Parish boundaries. The first period of consultation will remain open until 23 February 2018. For more information, visit <a href="http://www.torridge.gov.uk/cgr">www.torridge.gov.uk/cgr</a></p>
11.	<b>Urgent items raised by the Chairman.</b>
12.	<p><b>Matters raised by Councillors / Clerk including Highway matters.</b></p> <p><b>12.1 Councillor Bridger</b> has been asked if the Parish Council can supply a map of the Parish in the Allardice Hall. He has researched the price. £8.99 for a paper copy, £14.99 for a waterproof copy. To make a decision to proceed with one of these.</p> <p><b>12.2 Clerk's Leave: 28/1/18 – 11/2/18 inclusive.</b></p> <p><b>Under the Smaller Authorities Transparency Code, no further items have been received for inclusion on the Agenda.</b></p>
13.	<b>Items for the next Agenda.</b>
14.	<b>Date of next Meeting:</b> Monday, 5 March 2018 in the Methodist Schoolroom at 7.30pm.