

## PARKHAM PARISH COUNCIL.

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING,  
BARNSTAPLE, DEVON. EX31 4TG.

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### TO ALL COUNCILLORS:

You are hereby summoned to a Parish Council Meeting on **Monday, 30 October 2017 in the *Methodist Chapel Schoolroom* at 7.30pm.** The Agenda is detailed below. Sue Squire, Parish Clerk. 4 September 2017

No.	Item
	<b>A welcome will be extended to newly co-opted Councillor Chris Wileman.</b>
1.	<b>Representations from the Public.</b> <i>Members of the public are reminded that in line with DCC Meetings, a maximum of 3 minutes will be allowed to speak.</i>
2.	<b>Apologies.</b>
3.	<b>Declarations of Interest.</b>
4.	<b>Approval of the Minutes of the Meeting held on 11 September 2017.</b>
5.	<b>Reports.</b> 5.1 Police. 5.2 County Councillor T Inch 5.3 District Councillor Mrs A Boyle. 5.4 Planning Sub Committee.
6.	<b>Planning and Planning Correspondence.</b> 6.1 Planning Applications: - 1/0902/2017/FUL – Installation of two rows of 10 ground mounted pv panels with underground cabling linked to approved barn conversion – land South East of Holwell House, Horns Cross.  6.2 Planning Correspondence. <b>To note the following TDC Decision Notice:</b> <b>APPROVAL for 1/0620/2017/FUL</b> – demolition of existing stable block and former piggery & erection of 3 holiday cottages & reception building – revised design at Northway Holiday Cottages, Horns Cross.
7.	<b>Matters Arising.</b> 7.1 <b>Flashing 40mph sign in Horns Cross.</b> To note that a resident's representations with DCC Highways had been followed up and more details will be given.  7.2 <b>Vehicle Speed Check at Horns Cross.</b> To note that the Clerk has made representations to Mr J Roskilly, Road Casualty Reduction Officer at DCC Highways.  7.3 <b>Devon Air Ambulance Night Landing Site.</b>  7.4 <b>Additional defibrillators in the adopted telephone box at Parkham Village Green and Horns Cross telephone box.</b> Councillor Bridger to report.  7.5 <b>Refurbishment of telephone boxes in Parkham and Horns Cross.</b> The Clerk is continuing to liaise with the contractor regarding a start date.  7.6 <b>Village Sign.</b> The present position to be advised.  7.7 <b>DCC road from Newhaven Bridge to the cottage.</b> A reminder has been sent to the Neighbourhood Highways Technician enquiring if a site visit has been made.  7.8 <b>Calming Gates at Horns Cross.</b> The Clerk will advise on an email received from former County Councillor Robin

	<p>Julian.</p> <p><b>7.9 Traffic at Horns Cross.</b> The Neighbourhood Highways Technician had again been invited to provide some dates for a site visit.</p> <p><b>7.10 Footpath 15.</b> To note that the Parish Council's disappointment with the response from the Footpath Warden had been conveyed.</p> <p><b>7.11 Roads previously identified for attention.</b> To note that a reminder has been sent to ensure that the profile of this continues to be highlighted.</p> <p><b>7.12 Materials left on the Melbury Road from Kelvinstool and Copstone Cross.</b></p> <p><b>7.13 Buckland Brewer Parish Council – TAP Application.</b> Further details will be advised.</p>																																								
8.	<p><b>Finance.</b></p> <p><b>8.1 Balances.</b> To be tabled at the Meeting.</p> <p>Budgetary figures up to the end of September 2017 will be circulated to Councillors ahead of the Meeting.</p> <p><b>8.2 Life Education Wessex.</b> Communication from Buckland Brewer Parish Council who have agreed it would offer £135 if Parkham Parish Council would do the same.</p> <p><b>8.3 Request for a donation from the newly re-established Baby and Toddler Group.</b> The Parish Council received £337.00 in April 2016 from the wound up former Baby and Toddler Group.</p> <p><b>8.4 To authorise the following payments:</b></p> <table border="0" style="width: 100%;"> <tr> <td style="width: 15%;"><b>Mrs S Squire</b></td> <td style="width: 45%;">Salary</td> <td style="width: 15%; text-align: right;">£235.26</td> <td style="width: 25%;"></td> </tr> <tr> <td></td> <td>Contribution towards Broadband</td> <td style="text-align: right;">£ 1.50</td> <td></td> </tr> <tr> <td></td> <td>Photocopying</td> <td style="text-align: right;">£ 12.10</td> <td></td> </tr> <tr> <td></td> <td>Mileage</td> <td style="text-align: right;">£ 10.00</td> <td style="text-align: right;"><b>£258.86</b></td> </tr> <tr> <td><b>HMRC</b></td> <td>PAYE</td> <td></td> <td style="text-align: right;"><b>£ 58.80</b></td> </tr> <tr> <td><b>Parkham Methodist Church</b></td> <td>Donation for hire of Hall on 30/10/17</td> <td></td> <td style="text-align: right;"><b>£ 12.80</b></td> </tr> <tr> <td><b>Messrs A Smallridge</b></td> <td>Trimming verges and visibilities around Parkham Parish</td> <td></td> <td style="text-align: right;"><b>£489.60</b></td> </tr> <tr> <td><b>Parkham Allardice Hall</b></td> <td>Hire of Hall on 7/8/17</td> <td></td> <td style="text-align: right;"><b>£ 11.60</b></td> </tr> <tr> <td><b>Life Education Wessex</b></td> <td>Donation</td> <td></td> <td style="text-align: right;"><b>£135 subject to Item 8.2 above</b></td> </tr> <tr> <td><b>Parkham Baby and Toddler Group</b></td> <td></td> <td></td> <td style="text-align: right;"><b>£subject to Item 8.3 above</b></td> </tr> </table> <p><b>8.5 Fixed Asset Register.</b> A revised draft will be available for Councillors with a view to approving.</p> <p><b>8.6 TDC.</b> To note that the second tranche of the 2017/18 Precept amounting to £6,000 has been received.</p>	<b>Mrs S Squire</b>	Salary	£235.26			Contribution towards Broadband	£ 1.50			Photocopying	£ 12.10			Mileage	£ 10.00	<b>£258.86</b>	<b>HMRC</b>	PAYE		<b>£ 58.80</b>	<b>Parkham Methodist Church</b>	Donation for hire of Hall on 30/10/17		<b>£ 12.80</b>	<b>Messrs A Smallridge</b>	Trimming verges and visibilities around Parkham Parish		<b>£489.60</b>	<b>Parkham Allardice Hall</b>	Hire of Hall on 7/8/17		<b>£ 11.60</b>	<b>Life Education Wessex</b>	Donation		<b>£135 subject to Item 8.2 above</b>	<b>Parkham Baby and Toddler Group</b>			<b>£subject to Item 8.3 above</b>
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9.	<p><b>Meetings attended by Councillors / Clerk.</b></p>																																								
10.	<p><b>Correspondence &amp; Notices / Publications Received</b> (these will be placed on the table &amp; available to read).</p> <p><b>10.1 DCC Highways.</b> Snow Wardens and Winter Service.</p> <p><b>10.2 Bideford Northam &amp; Rural Parishes Area Advisory Group.</b> Meeting on Monday, 13/11/17 at 7pm in the Town Hall, Bideford. Items/issues to be advised by 27/10/17.</p> <p><b>10.3 TDC – Community Governance Reviews.</b> TDC will be carrying out Community Governance Reviews to look at the electoral arrangements of Parish Councils ahead of the 2019 elections. These reviews take 12 months to complete and require public consultation and the process will start in October 2017.</p> <p>The alterations to Parish arrangements that Community Governance Reviews can lead to include: the alteration of boundaries of existing parishes, the abolition of a parish, changes to the electoral arrangements of a Parish Council (number of Councillors), whether a Parish should be formally grouped under a common Parish Council and whether two Parish Councils should be merged together.</p>																																								

	<p>If Councillors consider the electoral arrangements of Parkham should be reviewed, TDC should be advised by 27/10/17.</p> <p>TDC have already been approached about carrying out reviews for the following Parish Councils: Abbotsham, Bradford &amp; Cookbury, Bulkworthy, Luffincott &amp; Tetcott.</p> <p><b>10.4 TDC.</b> Rough Sleeper Estimate. The typical night to be used is Wednesday, 15/11/17. Parkham Parish Council is asked to provide details of any rough sleepers in the area.</p> <p><b>10.5 DCC Highways.</b> Details of a road closure in Chapel Road, Parkham from 4 – 8 December. This has already been advised by Michael Vanstone Plant Hire.</p> <p><b>10.6 Museum of Barnstaple and North Devon.</b> Volunteers are available to give a talk on the extension to the Museum and will bring artefacts to hand around. The talk ends with a request for a donation to make up the shortfall of £6,000 for the extension although the latest information is that all the funding has now been obtained.</p>
11.	<b>Urgent items raised by the Chairman.</b>
12.	<p><b>Matters raised by Councillors / Clerk including Highway matters.</b></p> <p><b>12.1 To agree dates &amp; location of Future Meetings.</b> The following will be suggested: Mondays: 15 January; 5 March; 16 April; 21 May; 2 July; 13 August; 17 September; 29 October; 10 December.</p> <p><b>12.2 Bridleway 28.</b></p> <p><b>12.3 Condition of local roads.</b></p> <p><b>12.4 The WI have suggested a Parkham Information Day and were wondering if this was of interest to the Parish Council.</b></p> <p><b>12.5 Parkham sign at Brewers Lane.</b></p> <p><b>12.6 Flooding on Bridleway near Penhaven.</b></p> <p><b>12.7 Faded white lines on Parkham Village Green.</b></p> <p><b>Under the Smaller Authorities Transparency Code, no further items have been received for inclusion on the Agenda.</b></p>
13.	<b>Items for the next Agenda.</b>
14.	<p><b>Date of next Meeting:</b> Monday, 11 December 2017 in the Methodist Chapel Schoolroom at 7.30pm. This will include budget and Precept setting.</p>