

PARKHAM PARISH COUNCIL.

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREWAYS, BRATTON FLEMING,
BARNSTAPLE, DEVON. EX31 4TG.

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TO ALL COUNCILLORS:

You are hereby summoned to a Parish Council Meeting on **Monday, 29 February 2016 in the Allardice Hall at 7.30pm.** The Agenda is detailed below. Sue Squire, Parish Clerk. 22 February 2016

No.	Item
1.	Representations from the Public. <i>Members of the public are reminded that in line with North Devon Council Meetings, a maximum of 3 minutes will be allowed to speak.</i>
2.	Co-option of Parish Councillor. A letter of application has been received from Mrs Lyn Costelloe.
3.	Apologies.
4.	Declarations of Interest.
5.	Approval of the Minutes of the Meeting held on 25 January 2016.
6.	Reports. 6.1 Police. 6.2 County Councillor R Julian 6.3 District Councillor Mrs A Boyle. 6.4 Planning Sub Committee.
7.	Planning and Planning Correspondence. 7.1 Planning Applications: To consider the following Application: <ul style="list-style-type: none">▪ 1/0142/2016/FUL – Proposed first floor extension to form shower room at Bocombe Cottage, Parkham. Any other Applications received after the Agenda was sent. 7.2 Planning Correspondence. 7.2.1 Application 1/0126/2014/FULM & 1/1027/2014/LBC – Steart Farm, Bucks Cross, Bideford. To note that the Secretary of State has granted Planning Permission for the Route 39 Academy Free School. 7.2.2 Woolsery Parish Council has enquired if there has been a Planning Application in respect of two mobile homes on a site in regard to the development of a retirement home at Powlers Piece. The Clerk is making more enquiries.
8.	Matters Arising. 8.1 Defibrillator. This has been fixed and a training session held. 8.2 Emergency Advice. To note that the Clerk has reminded TDC for a copy of its emergency advice. 8.3 Lemon Jelly Youth Work. To note that Mr Turner has been advised of the decision taken by the Parish Council at the January Meeting. 8.4 Footpath at Horns Cross. This has been done. A letter of thanks has been received from Mr A Grove and a further letter of thanks from Mr Wiles in respect of work carried out by the bus stop. 8.5 New 'Parkham' Notice Board on the Village Green. Councillor Brooke to advise. 8.6 The Queen's 90th Birthday. Councillor Bridger to confirm that an article has been included in the Parkham Pie regarding contribution to expenses for a street party. 8.7 St James PCC. To note that a reply has been sent to the letter regarding help for refugees. 8.8 Village Green Planting. Councillor Bridger to confirm that an article has been included in the Parkham Pie asking for volunteers. 8.9 Footpath 19. To note that DCC Public Rights of Way Department has been advised of the flooding situation at this location. 8.10 Road Defects and Potholes. To note that details of various locations have been sent to County Councillor Julian for following up.

9.	<p>Finance.</p> <p>9.1 Balances. To be tabled at the Meeting. Budgetary figures will be tabled.</p> <p>9.2 To consider a request for a donation to the Allardice Hall. A letter of application has been received together with a copy of the latest set of accounts to comply with criteria laid down for Parish Councils to follow.</p> <p>9.3 To authorise the following payments:</p> <table data-bbox="199 358 1484 660"> <tr> <td>Mrs S Squire</td> <td>Salary</td> <td>£235.26</td> <td></td> </tr> <tr> <td></td> <td>Contribution towards Broadband</td> <td>£ 1.50</td> <td></td> </tr> <tr> <td></td> <td>Photocopying</td> <td>£ 14.80</td> <td></td> </tr> <tr> <td></td> <td>Mileage</td> <td>£ 10.00</td> <td></td> </tr> <tr> <td></td> <td>Postage</td> <td>£ 7.56</td> <td>£ 269.12</td> </tr> <tr> <td>HMRC</td> <td>PAYE</td> <td></td> <td>£ 58.80</td> </tr> <tr> <td>Michael Vanstone Plant Hire</td> <td>Work at Horns Cross</td> <td></td> <td>£1,903.20</td> </tr> <tr> <td>Mr R J Gilbert</td> <td>Installation of defibrillator</td> <td></td> <td>£ 174.28</td> </tr> <tr> <td>Parkham Allardice Hall</td> <td>Donation</td> <td></td> <td>£To be agreed</td> </tr> </table> <p>9.4 Lloyds Bank. To note that a reminder letter has been sent enquiring of the 'view only' online facility has been implemented.</p> <p>9.5 Lloyds Bank. To note a letter advising changes to the Business Account. From 6/4/16 all credit interest will be paid as a gross amount and the Parish Council will be responsible for tax reporting to HMRC of the credit interest earned and for paying any tax owed.</p>	Mrs S Squire	Salary	£235.26			Contribution towards Broadband	£ 1.50			Photocopying	£ 14.80			Mileage	£ 10.00			Postage	£ 7.56	£ 269.12	HMRC	PAYE		£ 58.80	Michael Vanstone Plant Hire	Work at Horns Cross		£1,903.20	Mr R J Gilbert	Installation of defibrillator		£ 174.28	Parkham Allardice Hall	Donation		£To be agreed
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10.	<p>Meetings attended by Councillors / Clerk.</p>																																				
11.	<p>Correspondence & Notices / Publications Received (these will be placed on the table & available to read).</p> <p>11.1 North Devon & Torridge Local Plan Consultation. This is running from 11/2/16 to 24/3/16. The District Councils are inviting all bodies and persons to make representations on a series of targeted consultations relating to:</p> <ul style="list-style-type: none"> * a proposed policy relating to wind energy development (non-statutory consultation in accordance with the Councils' Statements of Community Involvement); and * a series of Additional Proposed Main Changes related to the insertion of Policy ST19A: Starter Homes Exception Sites and associated supporting text into the Submission Draft of the Local Plan (Regulations 19 and 20). <p>Representation is further invited on the associated Sustainability Appraisal material in accordance with the Environmental Assessment of Plans and Programmes Regulations 2004. The documentation associated to these consultations may be viewed online by visiting http://consult.torridge.gov.uk</p> <p>11.2 Reports of a pothole on the road heading north east from Foxdown Cross, Parkham and report of flooding & blocked drains on the road from Lillyford Bridge to The Barns Parkham. To note that the Clerk reported this direct to DCC Highways and have been given Reference Numbers of W16879653 and W16879641 respectively.</p> <p>11.3 Mr C Wileman. Letter of representation regarding the conditions of the roads around Horns Cross which he has specifically requested be added to the Agenda.</p> <p>11.4 TAP (Town and Parish) Fund. Woolsery Parish Council has enquired if Parkham Parish Council would consider joining them in an application for either (1) joint Parish Lengthsman or (2) sports equipment for football team or junior football team. The deadline date is 29/2/16 but arrangements have been made to accept an application immediately after the Parish Council Meeting. The funding allocation available is £721 for Parkham and £1,035 for Woolsery.</p> <p>11.5 Local Government Boundary Commission for England. Letter giving details of the recommendations for Devon County Council.</p>																																				
12.	<p>Urgent items raised by the Chairman.</p>																																				
13.	<p>Matters raised by Councillors / Clerk including Highway matters.</p> <p>13.1 Message in a Bottle. The Clerk will give more details.</p>																																				
14.	<p>Date of next Meeting: Monday, 11 April 2016 in the Allardice Hall at 7.30pm.</p>																																				